

**Upper Moreland Township
Committees Meetings
October 18, 2021 - Meeting Minutes**

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioner and Committee Chair Valenza; Commissioners Spearing and Lockard. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Matthew H. Candland, Township Manager, and Sean Kilkenny, Township Solicitor.
- V. **Presentations & Announcements:**
Commissioner Valenza announced that the Board of Commissioners met in an Executive Session prior to tonight's meeting to discuss legal and personnel matters.
- VI. **Approval of Minutes** - September 27, 2021 - The meeting minutes were unanimously approved as submitted.
- VII. **Acceptance and approval of the following reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer):
 - Mr. Schaible reported that collections are stronger than budgeted in 2020.
 - D. Investment Activity Report
 - Mr. Schaible reported that the Business Privilege Tax is behind budget, but it is being slightly offset by the Mercantile Tax.
 - E. Quarterly Budget Review
 - F. Quarterly Capital Reserve Fund
 - G. Bond Issue Report
 - H. Quarterly Grant Report
 - I. Quarterly Restricted Funds
 - The Committee reviewed details and unanimously approved the reports as submitted.
- VIII. **Review of Financial Statements:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - Mr. Schaible confirmed that revenues are somewhat below budget.
 - The Committee reviewed details and unanimously approved the reports as submitted.

**Upper Moreland Township
Committees Meetings
October 18, 2021 - Meeting Minutes**

IX. Personnel:

A. Appointments/Reappointments:

1. The reappointment of Charles Jones on the Parks and Recreation Advisory Council and serve a new two-year term that will expire on October 2, 2023.
2. The appointment of Jack Dunleavy, Sr. on the Police and Fire Civil Service Commission to a Voting member position, replacing Stephen Martin, and serve the remainder of the term that will expire on December 31, 2025.
3. The appointment of Britny Keyes on the Transportation Impact Advisory Committee to fill the vacancy of a Real Estate Professional member left by Michael Lagreca (TIAC does not have expiration dates).
4. The appointment of Peter Bliem on the Transportation Impact Advisory Committee to fill the vacancy of a Real Estate Professional member left by G. Price Wilson, Jr. (TIAC does not have expiration dates).
 - The Committee recommends the Board of Commissioners take action at the November 8, 2021 Regular Meeting.

B. Vacancy(ies):

1. On the Human Relations Commission to fill the vacancy left by Tegan Cosby and complete the remainder of the current term that will expire on December 31, 2022.
2. On the Advisory Planning Agency to fill the vacancy left by Denis Hurley and complete the remainder of the current term that will expire on June 1, 2022.
3. On the Police and Fire Civil Service Commission to fill an Alternate Member vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on December 31, 2023.
4. On the Police and Fire Civil Service Commission to fill an Alternate Member vacancy left by Jack Dunleavy and complete the remainder of the current term that will expire on August 7, 2023.
5. On the Parks and Recreation Advisory Council to fill the Ward 2 vacancy left by John (Jack) Knauss and complete the remainder of the current term that will expire on August 4, 2022.
 - Commissioner Valenza announced that vacancies are posted on the Township's website and anyone interested can apply by submitting their resume and a cover letter to Mr. Candland's attention.

X. Other Items:

A. American Recovery Act – Proposed Funding Allocation:

- Mr. Candland explained that the Township has received recovery funding and will also receive another allocation in 2022.
- The Committee held a lengthy discussion on eligible uses for the funds: Revenue replacement, COVID-19 expenditures and negative impacts including assistance to small businesses, households, hard-hit industries and economic recovery, premium pay for essential workers, and investment in water, sewer and broadband infrastructure (stormwater projects). Funds may also be applied to aid the community populations hardest hit by the pandemic and support public health expenditures.
- The Committee will continue a discussion at a future Finance & Administrative Committee Meeting.

**Upper Moreland Township
Committees Meetings
October 18, 2021 - Meeting Minutes**

B. Sale of vehicle to Maryland State Police:

- The Committee recommends the Board of Commissioners take action at the November 8, 2021 Regular Meeting.

C. Proposed Lawn Signs Ordinance:

- Commissioner Spearing discussed signs that are posted in the right-of-way and on properties without permission.
- The Committee directed the Solicitor to prepare a draft ordinance for consideration at the November 22, 2021 Finance & Administrative Committee meeting.

VI. **Old Business:**

A. Flag Policy:

- Mr. Kilkenny summarized political reasoning why there is no policy.
- Commissioner Valenza recommended drafting a policy permitting only the federal, state and Township flags.
- Commissioners Spearing, Scull, Whiting, Lockard and Prousi agreed that the Board of Commissioners should decide which flags to fly.
- A resident of Deer Run Road commented on various and controversial organizations that may request to fly flags and he is in support of Commissioner Valenza's recommendation.
- Karen Houck, a resident of Deer Run Road, made a commentary about her previous flag request to honor emergency personnel who protect the community.
- Mr. Schaible read a resident's concerns about the thin blue line and thin red line flags.
- A resident of Spring Lane commented on representation of diverse groups and he supports limiting flags.
- Commissioner Whiting commented on the importance of honoring equity, diversity and citizenship in the community.
- Commissioner Spearing thanked everyone for their comments and will keep them in consideration.

XI. **New Business** - Nothing to report.

XIII. **Visitor Comments** - Nothing to report.

XIV. **Commissioners Comments** - Nothing to report.

XV. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 8:40 p.m.

Respectfully submitted by Kathleen Kristire.