

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioner and Committee Chair Valenza; Commissioners Spearing and Lockard. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Matthew H. Candland, Township Manager, and Alex Baumler, Township Solicitor.
- V. **Presentations & Announcements** - Nothing to report.
- VI. **Approval of Minutes** - July 26, 2021 - The meeting minutes were unanimously approved as submitted.
- V. **Acceptance and approval of the following reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer):
 - Mr. Schaible commented that income tax collections are above budget and business tax collections are below budget.
 - D. Investment Activity Report
 - The Committee reviewed details and unanimously approved the reports as submitted.
- VIII. **Review of Financial Statements:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee reviewed details and unanimously approved the reports as submitted.
- IX. **Personnel:**
 - A. Appointments/Reappointments:
 1. The reappointment of Annmarie Mangin on the Parks and Recreation Advisory Council as a representative of Ward 6, to serve a new two-year term that will expire on August 4, 2023.
 2. The reappointment of David Cooper on the Uniform Construct Code (UCC) Local Appeals Board to serve a new five-year term that will expire on August 5, 2026.
 3. The appointment of Gerry Foley as a representative of the Advisory Planning Agency on the Transportation Advisory Committee to fill the vacancy left by Dan Barber.
 - The Committee recommends the Board of Commissioners take action on the above referenced reappointments at the October 4, 2021 Regular Meeting.

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4. The reappointment of R. Samuel Valenza on the Police Pension Fund Committee as a Commissioner Appointee and serve a new three-year term that will expire on September 5, 2024.
 - The Committee recommends the Board of Commissioners take action at the January Reorganization Meeting.

B. Vacancy(ies):

1. On the Human Relations Commission to fill the vacancy left by Tegan Cosby.
 2. On the Advisory Planning Agency to fill the vacancy left by Denis Hurley and complete the remainder of the current term that will expire on June 1, 2022.
 3. On the Transportation Impact Advisory Committee to fill the vacancy of a Real Estate/Business Owner member left by Michael Lagreca.
 4. On the Transportation Impact Advisory Committee to fill the vacancy of a Real Estate/Business Owner member vacancy left by G. Price Wilson, Jr.
 5. On the Transportation Impact Advisory Committee to fill the vacancy of a Real Estate/Business Owner/Resident member.
 6. On the Transportation Impact Advisory Committee to fill the vacancy of a Real Estate/Business Owner member.
- Commissioner Valenza announced that vacancies are posted on the website and anyone interested can apply with their resume and a cover letter to Mr. Candland's attention.

X. Other Items:

- A. Tax Settlement between the Township, the School District of Upper Moreland and the tax payer, Ernest and Gail Farabella, 2301 Computer Avenue:
 - The Committee recommends the Board of Commissioners take action at the October 4, 2021 Regular Meeting.
- B. KILKENNY LAW, LLC Engagement Letter for 2022:
 - The Committee recommends the Board of Commissioners take action at the October 4, 2021 Regular Meeting.
- C. Police Vehicle Replacement and Purchase Program:
 - Police Chief Andy Block explained the justification for vehicle replacement and purchase.
 - The Committee recommends the Board of Commissioners take action at the October 4, 2021 Regular Meeting.
- D. Request to Fly Police and Fire Department Flag:
 - The Committee discussed their support for the Police and Fire Departments and appropriate use of the flag.
 - Roy Lopez, a resident of Deer Run Road and a Philadelphia Police Department retiree, commented on how the thin-blue-line flag relates to community policing.
 - Fred Standaert, a resident of 2407 Parkside Avenue, recommended limiting flags to country, state and Township.
 - Karen Houck, a resident, commented disappointment and reiterated that her request was meant to recognize the heroes from the September 1st storm events.
 - Another resident remarked on controversy with flags, establishing a policy, and recommended only the national, state and Township flags.
 - Sue Worth-LaManna commented support for the Commissioners' decision and suggested raising flags honoring Fire Prevention Week and the Fire Department during

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October. Commissioner Spearing replied that a department flag is not available at this time.

- Commissioner Valenza recommended flags that relate specifically to the Township.
- Ms. Houck commented that there are mixed messages about the flagpoles and suggested that Police and Fire department flags be flown with appropriate messaging.
- Commissioner Prousi explained the process for flag requests, which must be considered by the Board of Commissioners for approval in accordance with the policy.
- Mr. Standaert commented that there are many organizations who justify flying their flags and reiterated to limit flags to country, state and Township.
- Frank Gallagher, President of Upper Moreland Township Police Benevolent Association and 22-year veteran of the Police Department, explained the reason behind the sign he developed and thanked everyone for their support of the Police.
- Ms. Houck explained reasoning to fly flags representing different organizations and confirmed with the Committee that requests must be considered by the Board of Commissioners for approval.
- The Committee will continue a discussion on the flag policy at the October 18, 2021 Finance & Administrative Committee Meeting.
- The Committee agreed to fly the Police and Fire Department flags at a future appropriate time.
- The Committee recommends the Board of Commissioners take no action at the October 4, 2021 Regular Meeting to fly the thin-blue line Police Department flag and the thin-red line Fire Department flag.

VI. Old Business:

A. Proposed Township Social Media Presence:

- The Committee held a discussion on the budget and need for the position.
- Dr. Saunders commented that the Environmental Advisory Council would like to be more visible and be able to post events and educational information.
- Commissioner Scull commented that he appreciates being able to post information for his Ward but does not use it to discuss business.
- Commissioner McFatridge suggested that postings be managed by the Township's Manager's Office.
- Mr. Candland will provide information on a part-time position versus a full-time position for discussion at the November 6, 2021 Preliminary Budget Workshop.
- The Committee recommends the Board of Commissioners take no action at the October 4, 2021 Regular Meeting.

XI. New Business:

A. Draft Ordinance Amending Part 1: Administrative Legislation, Chapter 18 "Fire Department" and Part II: General Legislation, Chapter 153 "Fire Prevention" to the Upper Moreland Township Code of Ordinances to establish a Township Fire Chief; repealing all inconsistent ordinances, or parts thereof in conflict therewith; and providing for severability clause and an effective date:

- Mr. Baumler explained details of the ordinance.
- Commissioner Valenza requested to review the revised versions.
- The Committee recommends the Board of Commissioners take action at the October 4, 2021 Regular Meeting.

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XIII. **Visitor Comments** - Nothing to report.

XIV. **Commissioners Comments:**

- Commissioner Spearing requested an agenda item be added for discussion at the October 18, 2021 Committees Meeting relating to a new ordinance for lawn signs.

XV. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 8:40 p.m.

Respectfully submitted by Kathleen Kristire.