

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner Cheryl Lockard in the absence of Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioners Lockard and Spearing. Absent: Commissioner and Committee Chair Valenza and Mr. Schaible, Assistant Township Manager/Director of Finance. Also present: Alex Baumler, Township Solicitor, Matthew H. Candland, Township Manager.
- V. **Presentations & Announcements:**
 - A. Presentation by Bird Town Pennsylvania:
 - Heidi Shiver, President of Bird Town Pennsylvania, owned by the Pennsylvania Audubon Council, shared updates that included their mission, partnerships, new initiatives, websites, strategy areas, and logo. Upper Moreland has achieved the silver status level of the Bird Town certification.
 - Commissioner Spearing inquired about support for plantings in new developments and Ms. Shiver explained that designated Bird Towns can apply to grant opportunities.
- VI. **Approval of Minutes – May 22, 2023:**

The meeting minutes were approved as submitted.
- VII. **Public Comments (non-Agenda Items) - Nothing to report.**
- VIII. **Acceptance and approval of the following reports – May/June 2023:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer)
 - D. Investment Activity Report
 - The Committee unanimously approved the reports as submitted.
- IX. **Review of Financial Statements – May/June 2023:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee unanimously approved the reports as submitted.

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X. Personnel:

A. Appointments/Reappointments – Nothing to report.

B. Vacancy(ies) – Nothing to report:

1. On the **Advisory Planning Agency** fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
2. On the **Historical Commission** to fill the vacancy left by Robert Mathers and complete the remainder of the current term that will expire on December 31, 2023.
3. On the **Historical Commission** to fill the Alternate vacancy left by Albert J. DerMovsesian and complete the remainder of the current term that will expire on December 31, 2024.
4. On the **Human Relations Commission** to fill the vacancy left by George Roesser and complete the current term that will expire on December 31, 2023.
5. On the **Human Relations Commission** to fill the vacancy left by Kate Hill and complete the current term that will expire on December 31, 2024.
6. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the current term that will expire on August 4, 2024.
7. On the **Parks and Recreation Advisory Council** to fill the Ward 3 vacancy left by Tom Hasani and complete a new two-year term that will expire on May 5, 2025.
8. On the **Uniform Construction Code Local Appeals Board** to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

IX. Other Items:

A. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, Federal Realty Investment Trust and GHA Broadfalls Associates, for the property located at 10-170 Park Avenue:

- The Committee shared that the Appeal was filed in 2020 and discussed that the County will make a reassessment of the property once improvements are completed and buildings are open.
- The Committee recommends the Board of Commissioners approve at the July 10, 2023 Regular Meeting.

XII. **Old Business** – Nothing to report.

XIII. **New Business** – Nothing to report.

XIV. **Visitor Comments** – Nothing to report.

XV. Commissioners Comments:

- Commissioner Spearing shared that the Juneteenth event at the YMCA this past weekend was successful.

XVI. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:20 p.m.

Respectfully submitted by Kathleen Kristire.