

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Presentations & Announcements** - Nothing to report.
- V. **Roll Call:** Commissioner and Committee Chair Valenza; Commissioners Spearing and Lockard. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Matthew H. Candland, Township Manager, and Alex Baumler, Township Solicitor.
- VI. **Approval of Minutes** - April 19, 2021 - The meeting minutes were unanimously approved as submitted.
- VII. **Acceptance and approval of the following reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer):
 - Mr. Schaible commented that the business tax collection deadline is extended to June 1, 2021. Collections are stronger than last year, but remain behind budget because of the extension.
 - The Committee will continue a discussion at the next meeting.
 - D. Investment Activity Report
 - The Committee reviewed in detail and unanimously approved the reports as submitted.
- VIII. **Review of Financial Statements:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee reviewed and unanimously approved the reports as submitted.
- IX. **Personnel:**
 - A. Appointments/Reappointments:
 - 1. The reappointment of Michael Davido on the Police Pension Fund Committee to serve a new three-year term that will expire on March 1, 2024.
 - 2. The reappointment of Craig Bald as an Alternate Member on the Police Pension Fund Committee to serve a new three-year term that will expire on March 1, 2024.

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3. The reappointment of Tom Hasani as a representative of Ward 3 on the Parks and Recreation Advisory Council to serve a new two-year term that will expire on May 5, 2023.
- The Committee recommends the Board of Commissioners take action on the above referenced reappointments at the June 7, 2021 Regular Meeting.

B. Vacancy(ies):

1. On the Police Pension Fund Committee to fill the vacancy left by Donald G. Warner and complete the remainder of the current term that will expire on March 13, 2022.
 - a. Consider Kenneth Hawthorn to fill the vacancy on the Police Pension Fund Committee to replace Donald G. Warner and complete the remainder of his term:
 - James Farrell, Chair, Police Pension Fund Committee, and Commissioner Lockard commented support for Mr. Hawthorn.
 - The Committee recommends the Board of Commissioners take action at the June 7, 2021 Regular Meeting.
2. On the Advisory Planning Agency to fill the vacancy left by Denis Hurley and complete the remainder of the current term that will expire on June 1, 2022.
 - Commissioner Prousi commented that there is a new vacancy on the Advisory Planning Agency, due to the recent resignation of Dan Barber. Commissioner Spearing replied that he will notify Commissioner Scull for his recommendation.

X. Other Items:

- A. Consider recommending to the Board of Commissioners to take action at their June 7, 2021 Regular Meeting, a Tax Settlement between the Township, the School District of Upper Moreland and the tax payer, YMCA, 3300 Davisville Road.
- B. Consider recommending to the Board of Commissioners to take action at their June 7, 2021 Regular Meeting, a Tax Settlement between the Township, the School District of Upper Moreland and the tax payer, Derr Flooring, 525 Davisville Road.
- C. Consider recommending to the Board of Commissioners to take action at their June 7, 2021 Regular Meeting, a Tax Settlement between the Township, the School District of Upper Moreland and the tax payer, Byberry Realty, 3625 Davisville Road.
- D. Consider recommending to the Board of Commissioners to take action at their June 7, 2021 Regular Meeting, a Tax Settlement between the Township, the School District of Upper Moreland and the tax payer, Kachel Associates LP, 601 Davisville Road.
- E. Consider recommending to the Board of Commissioners to take action at their June 7, 2021 Regular Meeting, a Tax Settlement between the Township, the School District of Upper Moreland and the tax payer, Westway at Willow Grove LP, 315 N. York Road.
- The Committee recommends the Board of Commissioners take action at the June 7, 2021 Regular Meeting.

XI. Old Business - Nothing to report.

XII. New Business:

- A. Multi-Modal Grant for improvements at Blair Mill Road and Easton Road:

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- Mr. Candland explained that McMahon Associates provided three different proposals to stay within the budget and the Community Development Committee agreed that Blair Mill Road and Easton Road is the priority.
- The Committee discussed using \$177,000 from the Traffic Impact Fee Fund, which is the difference between the estimated project cost and the current grant funding.
 - The Committee recommends the Board of Commissioners take action at the June 7, 2021 Regular Meeting.

XIII. **Visitor Comments** - Nothing to report.

XIV. **Commissioners Comments** - Nothing to report.

XV. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:30 p.m.

Respectfully submitted by Kathleen Kristire.