

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner Cheryl Lockard in the absence of Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioners Lockard and Spearing. Absent: Commissioner and Committee Chair Valenza and Matt Candland, Township Manager. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Sean Kilkenny, Township Solicitor.
- V. **Presentations & Announcements** – Nothing to report.
- VI. **Approval of Minutes** – April 17, 2023:
The meeting minutes were approved as submitted.
- VII. **Public Comments (non-Agenda Items)** - Nothing to report.
- VIII. **Acceptance and approval of the following reports – April/May 2023:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer)
 - D. Investment Activity Report
 - The Committee discussed details and unanimously approved the reports as submitted.
- IX. **Review of Financial Statements – April/May 2023:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee unanimously approved the reports as submitted.
- X. **Personnel:**
 - A. Appointments/Reappointments:
 1. The appointment of Sharia Wallace on the **Human Relations Commission** to fill the vacancy left by Wesley Moy and complete the current term that will expire on December 31, 2024.
 - The Committee recommends the Board of Commissioners approve the appointment at the June 5, 2023 Regular Meeting.
 - B. Vacancy(ies) – Nothing to report:
 1. On the **Advisory Planning Agency** fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
 2. On the **Historical Commission** to fill the vacancy left by Robert Mathers and complete

**Upper Moreland Township
Committees Meetings
May 22, 2023 - Meeting Minutes**

the remainder of the current term that will expire on December 31, 2023.

3. On the **Historical Commission** to fill the Alternate vacancy left by Albert J. DerMovsesian and complete the remainder of the current term that will expire on December 31, 2024.
4. On the **Human Relations Commission** to fill the vacancy left by George Roesser and complete the current term that will expire on December 31, 2023.
5. On the **Human Relations Commission** to fill the vacancy left by Kate Hill and complete the current term that will expire on December 31, 2024.
6. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the current term that will expire on August 4, 2024.
7. On the **Parks and Recreation Advisory Council** to fill the Ward 3 vacancy left by Tom Hasani and complete a new two-year term that will expire on May 5, 2025.
8. On the **Uniform Construction Code Local Appeals Board** to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

IX. Other Items:

- A. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, Eustace Properties LP, for the property located at 607 Easton Road, **Condo 2 and Condo 4**:
 - The Committee recommends the Board of Commissioners approve at the June 5, 2023 Regular Meeting.
- B. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, Ava Realty Willow Grove LLC and Shiv 1024 LLC, for the property located at 2440 Maryland Road
 - The Committee recommends the Board of Commissioners approve at the June 5, 2023 Regular Meeting.
- C. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the County Board of Assessment, for the property located at 2405 Maryland Road:
 - The Committee recommends the Board of Commissioners approve at the June 5, 2023 Regular Meeting.
- D. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, Azmi and Dina Takiedine, for the property located at 800 S. York Road:
 - The Committee recommends the Board of Commissioners approve at the June 5, 2023 Regular Meeting.
- E. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, Haines Plaza Associates, Inc., for the property located at 101 E. Moreland Road:
 - The Committee recommends the Board of Commissioners approve at the June 5, 2023 Regular Meeting.
- F. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, 1113 North Easton LLC & 1136 Realty LLC, for the property located at 1113 Easton Road:
 - The Committee recommends the Board of Commissioners approve at the June 5, 2023 Regular Meeting.

XII. Old Business – Nothing to report.

**Upper Moreland Township
Committees Meetings
May 22, 2023 - Meeting Minutes**

XIII. New Business:

- Mr. Schaible explained that a resolution will be recommended to the Board of Commissioners at the June 5, 2023 Regular Meeting to approve and ratify the Hazard Mitigation Grant Program Agreement submitted to Pennsylvania Emergency Management Agency (PEMA) for the purchase of four homes that were flooded by Tropical Storm Ida.

XIV. Visitor Comments – Nothing to report.

XV. Commissioners Comments:

- Commissioner Spearing reminded the public to remember and thank the police officers, firefighters and emergency response workers for their services.

XVI. Adjournment: There being no further business for this Committee, the meeting was adjourned at 7:11 p.m.

Respectfully submitted by Kathleen Kristire.