

## Finance & Administrative Committee Meeting

**Finance & Administrative Committee Members:** Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner Lockard in the absence of Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioners Spearing and Lockard. Absent: Commissioner and Committee Chair Valenza. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Sean Kilkenny, Township Solicitor, Matthew H. Candland, Township Manager.
- V. **Presentations & Announcements** – Nothing to report.
- VI. **Approval of Minutes** – February 27, 2023 - The meeting minutes were unanimously approved as submitted.
- VII. **Public Comments (non-Agenda Items)** - Nothing to report.
- VIII. **Acceptance and approval of the following reports – February 2023:**
  - A. Director of Finance
  - B. Tax Enforcement Officers
  - C. Earned Income Tax Collector (Berkheimer)
  - D. Investment Activity Report
    - The Committee unanimously approved the reports as submitted.
- IX. **Review of Financial Statements – February 2023:**
  - A. Current Bills Paid
  - B. Revenue and Expense Summaries
    - The Committee unanimously approved the reports as submitted.
- X. **Personnel:**
  - A. Appointments/Reappointments:
    1. The appointment of Jillian Cindi Lockton on the **Parks and Recreation Advisory Council** to fill the At-Large vacancy left by Ronald Sanceciz and complete the remainder of the current term that will expire on May 5, 2024.
      - Jillian Cindi Lockton introduced herself and provided a brief background of her experience.
    2. The appointment of Akeelah Sides on the **Human Relations Commission** to fill the vacation left by Andrew Harbaugh and serve a new three (3) year term that will expire on December 31, 2025.
      - The Committee recommends the Board of Commissioners approve the above appointments at the April 3, 2023 Regular Meeting.

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B. Vacancy(ies) – Nothing to report:

1. On the **Advisory Planning Agency** fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
2. On the **Historical Commission** to fill the vacancy left by Robert Mathers and complete the remainder of the current term that will expire on December 31, 2023.
3. On the **Historical Commission** to fill the Alternate vacancy left by Albert J. DerMovsesian and complete the remainder of the current term that will expire on December 31, 2024.
4. On the **Human Relations Commission** to fill the vacancy left by Wesley Moy and complete the current term that will expire on December 31, 2024.
5. On the **Human Relations Commission** to fill the vacancy left by George Roesser and complete the current term that will expire on December 31, 2023.
6. On the **Human Relations Commission** to fill the vacancy left by Kate Hill and complete the current term that will expire on December 31, 2024.
7. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the current term that will expire on August 4, 2024.
8. On the **Uniform Construction Code Local Appeals Board** to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

IX. **Other Items:**

- A. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, Abington Memorial Hospital/Thomas Jefferson University Hospitals, Inc./Thomas Jefferson University, for the property located at 3941 Commerce Avenue:
- Mr. Kilkenny updated that the School District did not accept the Township’s request for a Payment In Lieu Of Taxes (PILOT) Agreement, which would share a portion of the settlement to help fund Emergency Services.
  - Mr. Kilkenny will continue discussions with solicitors at the School District and County.
  - The Committee will await the outcome of the solicitors’ discussions to determine next steps.
- B. Automated Trash Collection – Funding Plan and Timeline:
- Mr. Schaible and the Committee discussed the costs for three trucks at \$351,000 each that amounts to \$1,053,000 and cans at a total of \$440,000.
  - Commissioner Prousi commented on phasing to source funds, acknowledged benefits to employees, trade-in value on current trucks for purchasing automated trucks, and confirmed that current trucks have tipping capability for using the new trash cans.
  - Commissioner Lockard commented interest in electric trucks. Commissioner Spearing and Mr. Candland confirmed that electric trucks have been researched, but price and mechanical issues remain.
  - The Committee recommends the Board of Commissioners approve the purchase of trash cans at the April 3, 2023 Regular Meeting.

XII. **Old Business** – Nothing to report.

XIII. **New Business** – Nothing to report.

XIV. **Visitor Comments** – Nothing to report.

**XV. Commissioners Comments:**

**A. Pride Flag:**

- Commissioner Spearing commented support for the Pride Flag and the Police, Fire and Emergency Management Memorial Flag.
- The Committee recommends the Board of Commissioners approve at the April 3, 2023 Regular Meeting.
- Commissioner Spearing commended the Police and Emergency Management personnel for their work in deescalating a potentially unsafe situation that occurred last week in Hatboro.
- The Committee recommends a discussion continue at the April 17, 2023 Finance & Administrative Committee Meeting on the Volunteer Service Tax Credit.

**XVI. Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:20 p.m.

Respectfully submitted by Kathleen Kristire.