

## Finance & Administrative Committee Meeting

**Finance & Administrative Committee Members:** Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioner and Committee Chair Valenza, Commissioner Spearing. Absent: Commissioners Lockard. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Alex Baumler, Township Solicitor, Matthew H. Candland, Township Manager.
- V. **Presentations & Announcements** – Nothing to report.
- VI. **Approval of Minutes** – January 30, 2023 - The meeting minutes were unanimously approved as submitted.
- VII. **Public Comments (non-Agenda Items)** - Nothing to report.
- VIII. **Acceptance and approval of the following reports – January 2023:**
  - A. Director of Finance
  - B. Tax Enforcement Officers
  - C. Earned Income Tax Collector (Berkheimer)
  - D. Investment Activity Report
    - The Committee discussed items and unanimously approved the reports as submitted.
- IX. **Review of Financial Statements – January 2023:**
  - A. Current Bills Paid
  - B. Revenue and Expense Summaries
    - The Committee reviewed details and unanimously approved the reports as submitted.
- X. **Personnel:**
  - A. Appointments/Reappointments – Nothing to report.
  - B. Vacancy(ies) – Nothing to report:
    1. On the **Advisory Planning Agency** fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
    2. On the **Historical Commission** to fill the vacancy left by Robert Mathers and complete the remainder of the current term that will expire on December 31, 2023.
    3. On the **Historical Commission** to fill the Alternate vacancy left by Albert J. DerMovsesian and complete the remainder of the current term that will expire on December 31, 2024.
    4. On the **Human Relations Commission** to fill the vacancy left by Andrew Harbaugh and complete the current term that will expire on December 31, 2022.

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5. On the **Human Relations Commission** to fill the vacancy left by Wesley Moy and complete the current term that will expire on December 31, 2024.
6. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the current term that will expire on August 4, 2024.
7. On the **Parks and Recreation Advisory Council** to fill the At-Large vacancy left by Ronald Sanceciz and complete the remainder of the current term that will expire on May 5, 2024.
8. On the **Uniform Construction Code Local Appeals Board** to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

**IX. Other Items:**

- A. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, AMEJ Partners, LP, for the property located at 2700 Turnpike Drive.
  - The Committee recommends the Board of Commissioners approve at the March 6, 2023 Regular Meeting.
- B. ACT 172 Volunteer Service Tax Credit Program – Draft Amendment to Ordinance No. 1715:
  - The Committee will continue a discussion at the March 20, 2023 Finance & Administrative Committee Meeting.

**XII. Old Business** – Nothing to report.

**XIII. New Business:**

- A. Sale of Surplus Vehicles and Equipment:
  - The Committee recommends the Board of Commissioners approve a resolution at the March 6, 2023 Regular Meeting.
- B. Sale of Surplus Police Vehicles:
  - The Committee recommends the Board of Commissioners approve a resolution at the March 6, 2023 Regular Meeting.

**XIV. Visitor Comments** – Nothing to report.

**XV. Commissioners Comments**

**XVI. Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:40 p.m.

Respectfully submitted by Kathleen Kristire.