

Due Seven (7) Days  
from completion of  
work

**TOWNSHIP OF UPPER MORELAND**  
**MERCANTILE & BUSINESS PRIVILEGE TAX RETURN**  
**2016 - FINAL ITINERANT RETURN**

DO NOT WRITE IN THIS SPACE

Trade Name: \_\_\_\_\_ Contractor I.D. (11-####) \_\_\_\_\_ Phone # \_\_\_\_\_  
Address: \_\_\_\_\_ Employer I.D. # \_\_\_\_\_ (Partnership  / Corporation   
Owner / Headquarters: \_\_\_\_\_ Soc. Security # \_\_\_\_\_ (Individual   
Address: \_\_\_\_\_ Nature of Business : \_\_\_\_\_  
(if different from Trade Name information)

- A. Total Gross Receipts based on all transactions conducted in Upper Moreland Township \$ \_\_\_\_\_  
in the 2016 tax year
- B. Less: (1) Receipts on jobs canceled and/or unpaid by customer \$ \_\_\_\_\_  
(2) Receipts excluded pursuant to Pennsylvania Act 42- cumulative total of  
days transacting business in Upper Moreland Township was less than 15 \$ \_\_\_\_\_
- C. Taxable Gross Volume &/or Receipts (transfers to line 1 below) \$ \_\_\_\_\_

**Attachments:**  
Canceled Contracts   
Other Exclusions

Day Count {  ≤1  
 2-6  
 7-14  
 ≥15

**FINAL RETURN FOR FISCAL YEAR ENDING DECEMBER 31, 2016**

1. Business Privilege - TAXABLE GROSS VOLUME \$ \_\_\_\_\_ x.0035 \$ \_\_\_\_\_

I declare under penalty of law that all  
statements made herein and/or in supporting  
schedules are true, correct and complete to  
the best of my knowledge and belief.

**PENALTY AND INTEREST IF TAX PAID AFTER SEVEN DAYS FROM COMPLETION OF WORK**

2. Total Tax Due (from Line 1) \$ \_\_\_\_\_  
3. Add: 10% Penalty if paid after Due Date \$ \_\_\_\_\_  
4. Add: 1 ¼% Per Month Interest (or fraction thereof) if paid after Due date \$ \_\_\_\_\_  
5. TOTAL TAX, PENALTY AND INTEREST (Add Lines 2, 3 and 4) \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Official Title

\_\_\_\_\_  
Signature of person preparing return  
(if other than taxpayer)

\_\_\_\_\_  
Date

INSTRUCTIONS  
(See Reverse Side)

## INSTRUCTIONS

1. Prepare this form in its entirety. Return a **SIGNED** copy to this office with proper payment.
2. Make check payable to: **UMT - COLLECTOR OF BUSINESS TAX** and mail to: BUSINESS TAX OFFICE  
UPPER MORELAND TOWNSHIP  
117 PARK AVENUE  
WILLOW GROVE, PA 19090-3215  
FAX# (215) 659-3305
3. Return must be filed on a calendar-year basis. Number of days in Township includes any part of a day and must be counted as a full day.
4. This Return is only to be used by a business which is “temporary, seasonal or itinerant in its nature” in accordance with Section 310-10(C) of the Township Code and not for any other business that has a Business Privilege Registration or Mercantile License with the Business Tax Office.
5. **LATE FILING:** Penalty of 10% of tax, plus interest at a rate of 1 ¼% per month (or fraction thereof) if filed after due date.
6. **EXCLUSIONS:** YOU MUST ATTACH A WRITTEN REQUEST. Examples would be canceled contracts, job time sheets, etc.
7. If a question arises, or if we can be of any assistance, contact the Business Tax Office at (215) 659-3100 or FAX (215) 659-3305.