

## INSTRUCTIONS FOR COMPLETING THE HISTORIC RESOURCE INVENTORY APPLICATION

The application is easy to complete, but if you need assistance, don't hesitate to contact a Commission member. After you have completed and signed the form, send it to the Historical Commission at the address on the next panel. After acceptance by the Commission, your application will be forwarded to the Board of Commissioners for final approval. After they have accepted your application, you will be presented with an official certificate in recognition of your concern for the heritage of the community.

A ceramic plaque is available at a nominal cost to affix to the outside of your home.

The following items are a part of the application:

**Location:** Address of your house or building.

**U.S.G.S.:** Geological Survey code will be entered by the Historical Commission.

**UMHC Map Key:** Entered by the UMHC.

**Photo & Site Name:** A 4" x 6" photo, either color or black and white is acceptable. If your resource has a unique name from the past, enter it on this line.

**Site Map:** A rough sketch of a nearby street or intersection and approximate position of your resource in relation to the street or streets will be acceptable.

**Building Description:** Type of architecture, if you know it (Colonial, Victorian, etc.); the materials used in construction; and any unique or unusual characteristics that help identify your house or building.

**Original Date of Construction and Owner:** If this is available. If not, indicate the earliest date and owner and any subsequent owners from your records.

**Historic Importance of the Structure or Site; the People who lived or stayed there; Events that occurred there; brief history of Prior Occupants:** Any information you have in these categories would be significant in establishing the history of your

resource, however, a lack of such information will not adversely affect your resource from being listed on the Inventory.

**Reasons your property qualifies for inclusion on the Historic Inventory:** Check any or all of the categories listed. If your resource is under 50 years of age, but is architecturally unique to the community, it may still be considered for the Inventory.

**Personal Data:** Complete the four lines indicating your name (printed), telephone number, mailing address, date submitted and your signature.

## BENEFITS OF THE HISTORIC RESOURCE INVENTORY

- Pride of Ownership
- Contribution to the Historic Legacy of Upper Moreland Township
- Availability of Grants
- Availability of Tax Incentives
- Improved Development Opportunities
- Protection from Surrounding Development
- Additional Uses of Historic Resources

To obtain an application, visit the Township's web site at [www.uppermoreland.org](http://www.uppermoreland.org) or contact the Township Administrative Office at (215) 659-3100 for an application. If you have any questions regarding completing the Inventory Application, ask to have a member of the Historical Commission contact you.

**Upper Moreland Historical Commission**  
117 Park Avenue, Willow Grove, PA 19090  
[www.uppermoreland.org](http://www.uppermoreland.org)  
(215) 659-3100

## UPPER MORELAND HISTORIC RESOURCE INVENTORY



*Highlights to Understanding the  
Historic Resource Inventory  
and the  
Application Process*

The Upper Moreland Historical Commission has compiled the following highlights concerning the Historic Resource Inventory from the Upper Moreland Historic Preservation Ordinance No. 1451 for your easy reference. This brochure is merely an informal summary of selected points and is not intended as a substitute for the ordinance. To obtain a copy of the ordinance, contact the Township Administrative Office or visit the Township's web site listed on the back of this brochure.

### WHAT IS AN HISTORIC RESOURCE?

1. A building or site historically significant to the Nation, State, or Upper Moreland Township
2. Typically must be 50 years old or older
3. Must have retained it's historic integrity and meets one of the following:
  - a. Associated with an historic event;
  - b. Associated with a person significant in the Township's past;
  - c. Architecturally significant or represents the work of a master or has high artistic value.

### CATEGORIES OF HISTORIC RESOURCES

There are 3 Classes of Historic Resources:

**Class I.** Listed as a National Historic Landmark or on the National Register of Historic Places;

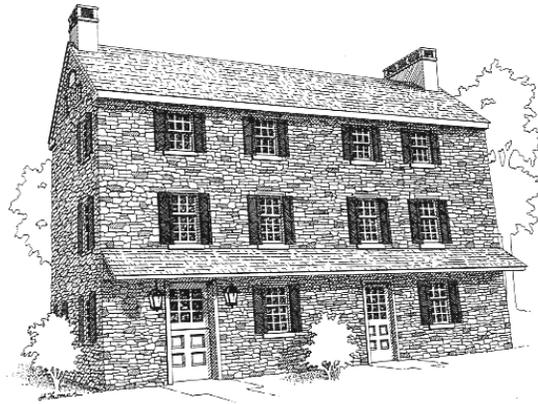
**Class II.** Listed on the Pennsylvania Historical and Museum Commission's list of National Register-eligible resources;

**Class III.** Listed on the Upper Moreland Historic Resource Inventory.

### LISTING ON THE UPPER MORELAND HISTORIC RESOURCE INVENTORY

Class I Historic Resources shall be listed on the Upper Moreland Inventory; Class II and Class III will ONLY be listed by owner's consent.

An owner may remove a resource from the Inventory at any time by directing the Commission in writing to do so. This may be done prior to the approval of a building or demolition permit.



### OWNER REQUEST TO BE LISTED

An owner of an Historic Resource may request at any time to be included on the Inventory by writing to the Historical Commission or acquiring an Application from the Township.

### APPROVAL OF YOUR HISTORIC RESOURCE

Listing your site on the Inventory must be approved by the Historical Commission, by you the owner, and by the Upper Moreland Board of Commissioners. Class I Historic Resources do not apply.

### CONDITIONAL USES OF YOUR HISTORIC RESOURCE

Any use permitted by the underlying zoning district is permitted.

Additionally, other uses are permitted upon approval of a conditional use permit. Among the conditional uses are a Bed & Breakfast, Home Occupation, Cultural Studio, Antique Store, Gallery or Museum, Accessory Apartment and Coffee House.

### ALTERATIONS TO YOUR RESOURCE

Alterations affecting the frontal appearance which require permits must be reviewed by the Historical Commission and approved by the Board of Commissioners and / or appropriate Township officer or agency.

However, you the owner may direct the Commission to remove your resource from the Inventory prior to applying for permits for alterations.

### DEMOLITION OF YOUR RESOURCE

Application for demolition must be sent to the Historical Commission with reasons for demolition.

The Commission may or may not draft alternatives to demolition. If no alternatives are recommended, you may proceed with demolition in accordance with standard procedures.

You may direct the Commission to permanently remove your resource from the Inventory prior to applying for demolition permits.