

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Call to Order:** The meeting was called to order at 7:45 p.m. by Commissioner and Committee Chair Valenza at the conclusion of the Special Meeting.
- II. **Roll Call:** Commissioner and Committee Chair Valenza, Commissioners Spearing and Lockard, and Mr. Schaible. Also present: David A. Dodies, Township Manager and Jennifer Prior, Township Solicitor.
- III. **Presentations & Announcements:**
Commissioner and Committee Chair Valenza announced that the Board of Commissioners held an Executive Session prior to the commencement of the Finance & Administrative Committee meeting to discuss personnel and legal matters.
- IV. **Approval of Minutes - September 24, 2018:** The meeting minutes were unanimously approved as submitted.
- V. **Acceptance and approval of the following monthly reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Report from Earned Income Tax Collector (Berkheimer)
 - D. Quarterly Capital Reserve Fund
 - Mr. Schaible stated that business tax revenue exceeded the budget by \$500,000 and expenditures are within budget as well as other items.
 - E. Bond Issue Reports
 - F. Investment Activity Report
 - G. Quarterly Budget Review
 - H. Grant Quarterly Report
 - Mr. Schaible stated that the quarterly report has been added to track details of Township grant applications submitted and awarded. Mr. Schaible announced that a grant was recently awarded to the Township in the amount of \$350,000 for the purchase of residential recycling cans and the automation of current recycling trucks.
 - Mr. Schaible stated that the Township receives developer contributions for traffic impact and stormwater and taxpayer money is not involved in the projects.

All reports were unanimously accepted and approved as submitted.

- VI. **Review of Financial Statements:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries

All reports were accepted and approved as submitted (Abstention: Commissioner Spearing, Aqua employee).

VII. Personnel:

- A. Appointments/Reappointments:** The Committee recommends the Board of Commissioners take action at the November 13, 2018 Regular Meeting on the following:
1. Reappointment of William A. Alexander as an Alternate member of the Uniform Construction Code Local Appeals Board to serve a new five-year term that will expire on August 5, 2023.
 2. Reappointment of Henry P. Jacquelin as an Alternate member of the Uniform Construction Code Local Appeals Board to serve a new five-year term that will expire on August 5, 2023.
 3. Reappointment of Udo Maron as a member of the Uniform Construction Code Local Appeals Board to serve a new five-year term that will expire on August 5, 2023.
 4. Reappointment of R. Samuel Valenza as a Commissioner member of the Police Pension Fund to serve a new three-year term that will expire on September 5, 2021.
- B. Vacancy(ies):**
1. The Committee agreed that a vacancy on the Zoning Hearing Board to fill the remainder of Herbert Matthews term that will expire on December 31, 2018, will continue to the January 2019 Finance & Administrative Committee meeting.
 - Commissioner Valenza introduced the current applicants for the vacancy: Emily Graupner, Don Warner, Peter O'Halloran, and James McKenna. Each applicant spoke about their qualifications for the vacancy position.

VIII. Other Items - Nothing to report.

IX. Old Business:

- A. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members - Nothing to report.**
- B. The Committee directed the Township Solicitor to draft a resolution for consideration at the November 13, 2018 Regular Meeting of the Board of Commissioners, requesting all communities in Montgomery County raise minimum exemption for local earned income to standard amount; Upper Moreland currently exempts for \$4,000 of earned income.**
- Commissioner Spearing stated that the intent is to obtain an agreement from the entire Montgomery County Consortium to set a universal base of \$4,000. Mr. Schaible stated that the next Consortium meeting is Wednesday, October 17, 2018.

X. New Business:

- A. Legislative Updates - Nothing to report.**

XI. Visitor Comments - Nothing to report.

XII. Commissioners Comments:

- Commissioner Spearing stated that the dedication of the helicopter at Veterans Memorial Park was a highly successful event and thanked Commissioner McFatridge, Bob Young, Bob Mathers, and Pat Stasio for coordinating the event. Ralph Storti was also thanked for his commitment and work on the memorial.

XIII. Adjournment: There being no further business for this Committee, the meeting was adjourned at 8:15 p.m.

Respectfully submitted by Kathleen Kristire.