

Parks & Recreation Committee Meeting

Parks & Recreation Committee Members: Commissioner and Committee Chair Nicholas O. Scull, Commissioner Kip McFatridge, Commissioner Cheryl Lockard, Patrick T. Stasio, Director of Parks & Recreation Department

- I. **Call to Order:** Commissioner and Committee Chair Scull called the meeting to order following the conclusion of the Finance & Administrative Committee Meeting at 7:21 p.m.
- II. **Roll Call:** Commissioner and Committee Chair Scull and Commissioners McFatridge and Lockard. Patrick T. Stasio, Director, Parks & Recreation Department. Also present: David A. Dodies, Township Manager and Jennifer Prior, Township Solicitor.
- III. **Presentations/Announcements:**
 - A. Anthony DelVecchio, Library Board of Trustees, and John Finnegan, Shamrock Trucking, presented Christa Issler, a library patron, with an iPad prize awarded for submitting a completed community input survey.
 - Commissioner Scull thanked Ms. Issler for taking the survey and Shamrock Trucking for supporting the Library.
- III. **Approval of Minutes** - July 23, 2018: The meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports:**
 - A. Parks & Recreation Monthly Report - Mr. Stasio provided the following updates:
 - Parks & Recreation Advisory Council's Annual Parks Tour held in July 2018 at Boileau Park was a success. Thanks was given to the Friends at Boileau for their hospitality and assistance.
 - Supervised playground, educational and sports camp programs were highly successful. Evaluations will be reviewed to consider ideas for next year.
 - Park maintenance began switching over athletic fields in July and August from Spring/Summer sports to Fall sports.
 - Archery excelsior bales are being updated at Mason's Mill Park.
 - B. Library Board of Trustees Report: Anthony DelVecchio, a member of the Upper Moreland Public Library Board of Trustees, provided the following updates:
 - 526 survey cards were returned between April and August with feedback from patrons to improve the Library. 95% of patrons considered the Library in good or excellent condition.
 - Five focus groups will meet to answer questions and obtain media input:
 1. Parents of Young Children - October 26, 2018, 10-11:30 p.m.
 2. Teenagers - October 26, 2018, 3-4:30 p.m.
 3. Adults 30-49 years old - October 27, 2018, 1:30-3 p.m.
 4. Young Adults 20-29 years old - October 27, 2018, 3-4:30 p.m.
 5. Older Seniors 50+ - November 3, 2018, 10-11 a.m.Visit the Library website to volunteer for the focus groups.
 - Blow Out Used Book Sale, held on September 1, 2018, had a profit of \$486.50. The storage room was reorganized, new shelves installed, walls repainted and floors

**Upper Moreland Township
Committees Meetings
September 24, 2018 - Meeting Minutes**

refinished.

- New bookcases were donated by the Willow Grove Literacy Council and were installed in the Silent Room in the back of the Library.
- Adults who need to learn English or improve their reading skills can call or stop by the Library and a volunteer tutor can be arranged.
- Environmental Advisory Council is assisting the Library with an application for a Mclean Contribution Grant that is due on October 22, 2018. This grant will be used to fence the property adjacent to the Library where the Outdoor Environmental Education Story Telling Stage and ADA compliant exit will be installed. Plans are available for review and contractor estimates are being obtained.
- Thanked the Board of Commissioners for the plaque presented to James Moran in recognition of his 20 years of service as the Children's Librarian at the Upper Moreland Free Public Library. Mr. Moran was very appreciative.

V. **Old Business:** Mr. Stasio provided the following updates:

A. Veterans Memorial Park Fountain:

- James Faber, Township Landscape Architect, McCloskey & Faber, did not have anything new to report but continues work to obtain a contractor estimate to restore the Fountain. An update will be provided at a future Parks & Recreation Committee Meeting.
 - Commissioner McFtridge suggested a clock tower instead of a fountain and asked Mr. Stasio to research the idea and provide estimates.
 - Commissioner Scull stated that he supports a fountain, but also suggested a statue of a prominent historical person or object be considered as well.

B. Master Trail Plan Request for Proposal:

- The Transportation & Community Development Initiative Grant (TCDI) to the Delaware Valley Regional Planning Commission (DVRPC) for the Master Trail Plan Grant of \$72,000 was received in June. Updated information has been completed on the DVRPC website and the contract is expected shortly.
 - A Master Plan Trail Study will be conducted in Upper Moreland and Hatboro to connect existing trails at townships' borders, connect parks, residents to transportation hubs, to spur trails that lead to larger trails that lead to cross-County trails.
 - Upon receipt of the contracts, requests for proposals are sent out and there will be a selection of a contractor.
 - A steering committee will be appointed to the project.
 - Planning should begin February or March 2019, with completion by early 2020. Meetings will be conducted with Hatboro and their steering committee.
 - This is grant is to plan where trails will go and not a development or construction grant.
 - Commissioner McFtridge suggested asking the Environmental Advisory Council to oversee the grant and then add volunteers from the Parks & Recreation Advisory Council. He suggested that each Commissioner recommend a volunteer.

C. Masons Mill Parking Lot and Water Conversion Progress:

- Gilmore & Associates is addressing comments from the Department of Environmental Protection and the permitting agencies, and will resubmit the plans. Bid documents are being prepared and will be mailed within the next 30-45 days. Upon receipt of the

**Upper Moreland Township
Committees Meetings
September 24, 2018 - Meeting Minutes**

bids, a contractor will be appointed and the project is hopefully estimated for completion by late May 2019 at this time.

VI. New Business - Mr. Stasio provided the following updates:

A. Veterans Memorial Park Helicopter:

- The helicopter memorial's dedication ceremony is planned at the site on October 13, 2018 at 10 a.m. sponsored by Veterans of War Post 3612.
 - Commissioner McFtridge suggested serving champagne and stated that the Board of Commissioners and the Parks & Recreation Advisory Council will need to approve. A motion will be added to the agenda of the Regular Meeting of the Board of Commissioners on October 1, 2018.

B. Township Newsletter:

- The newsletter was mailed between the end of August and early September, 2018. Residents can call the Township's receptionist if they did not receive a copy. The newsletter is funded by selective advertising, which requires approval. The newsletter can also be found on the website at uppermoreland.org.

VII. Other Items:

- A. Commissioner Scull stated that he attended the Touch-A-Truck event which was a success. He thanked Lisa Pearsall and staff of the Parks & Recreation Department for their work on the event.
- B. Mr. Stasio stated that the 28th Annual Pumpkins On Parade will be held on October 20, 2018, 6-9 p.m., at Masons Mill Park, with a rain date of October 21, 2018. Pre-ticket sales start October 5, 2018 for \$10 and \$15 at the event door. Tickets are non-refundable.

VIII. Visitor Comments - Nothing to report.

IX. Commissioner Comments:

- Commissioners Spearing and McFtridge reported on the meeting they attended at Fair Oaks Park on September 11, 2018 and provided the comments and concerns from neighbors and residents regarding the proposed stormwater basin project.
- Commissioner Scull reported that the historical trolley tour held on September 23, 2018 starting at Boileau Park was a success and well attended.

X. Adjournment - There being no further business for this Committee, the meeting was adjourned at 8:10 p.m.

Respectfully submitted by Kathleen Kristire.