

Community Development Committee Members - Commissioner and Chair Joseph A. Lavallo; Commissioners Kip McFatridge and Kevin Spearing; Paul E. Purtell, Director of Code Enforcement; David Elsier, Director of Public Works

I. Moment of Silent Meditation:

II. Pledge of Allegiance

III. Call to Order - The meeting was called to order by Commissioner and Chair Lavallo.

IV. Presentations/Announcements:

- Commissioner Lavallo stated that the Board of Commissioners held an Executive Session prior to the start of tonight's Committee meeting to discuss personnel and real estate matters.

V. Roll Call: Commissioner and Committee Chair Lavallo. Commissioners Spearing and McFatridge; Mr. Elsier and Mr. Purtell. Also, present: Matthew H. Candland; Township Manager; James Hersh, Township Engineer; Sean Kilkenny, Township Solicitor.

VI. Approval of Minutes – August 10, 2020: The meeting minutes were unanimously approved as submitted.

VII. Old Business:

- A. Wayfinding & Signage recommendations provided by the Wayfinding & Signage Steering Committee
- Mr. Candland explained that the Township received an \$86,000 grant awarded by Montgomery County in 2019 of which a portion will be used to implement the installation of gateway signs, pedestrian directional signs, interpreter signs, and he discussed details of their proposed locations.
 - The Committee directed Mr. Candland to follow up on a sample design for each location.
 - Sue Worth-LaManna, a resident, commented on a sign at Easton Road and Maryland Road, a gateway sign exiting the Turnpike, and discussed various locations for signs to historical areas in the Township. Mr. Candland clarified that the objective of this portion of the project is to locate directional signs to the downtown Willow Grove area.
 - Commissioner Spearing commented that locations discussed were based on transportation and foot traffic, which does not include the shopping center areas.
 - Commissioner Scull suggested that the design be unique to Willow Grove, consistent with Township colors and interface with what is currently in the Township.
 - The Committee directed Mr. Candland to provide designs and comments from the report and feasibility study to be discussed at a future Committee meeting.
- B. Traffic Signal Bid Results – 2018 ARLE Grant for Traffic Signal Improvements at Blair Mill Road and Horsham Road:
- Anton Kuhner, McMahan Associates discussed updates and stated that the project is within budget.
 - Mr. Kuhner recommended that the lowest bid be awarded to Armour & Sons Electric, Inc.
 - Mr. Elsier stated that they have a good working relationship and have coordinated issues with Armour & Sons on the Township lighting project.
 - The Committee recommends the Board of Commissioner take action at the October 5, 2020 Regular Meeting.

VIII. **Land Development/Subdivision:**

IX. **New Business** - Nothing to report.

X. **Presentations** - Nothing to report.

XI. **Acceptance and Approval of the following monthly reports for July:**

A. Code Enforcement Department Reports - Nothing to report.

- Commissioner Lavelle inquired on the Department's activity. Mr. Purtell replied that many projects that were delayed as a result of the pandemic have started back and the Department is very busy.

B. Public Works Department Report and Recycling Report:

- Mr. Elsier stated that Betz Road and Round Meadow Lane stormwater project is nearing completion.
- Commissioner Whiting inquired about noise on Brooks Street. Mr. Elsier replied that UM-HJSA was cleaning the sanitary lines.
- Commissioner Lavelle inquired on the intersection improvements at Byberry and Davisville. Mr. Candland replied that he will consult McMahon Associates to resolve an issue with the driveway that goes into the roadway at an awkward angle.

C. Engineer's Report:

- Mr. Hersh stated the Fair Oaks Basin pre-bid meeting was well attended on September 17, 2020. The bids will open on September 28, 2020 and a recommendation will be made to the Board of Commissioners at the October 5, 2020 Regular Meeting.

D. Landscape Architect's Report - Commissioner Lavelle reviewed items in the report.

E. Traffic Engineer's Report - Mr. Kuhner provided updates:

- Department of Community & Economic Development Multimodal Transportation Fund (DCED MTF) grant application will be submitted by the end of September for Easton Road, Blair Mill Road and Commerce Drive improvements.
- PennDOT Multimodal Transportation Fund grant application, due November 6, 2020, will be considered for action by the Board of Commissioners at the October 5, 2020 Regular Meeting.
- Bid information is being prepared, which is part of a PennDOT MTF grant that was received for improvements on Byberry Road and Davisville Road.
- Commissioner Spearing inquired if Turnpike Drive and Davisville Road are on PennDOT's Transportation Improvement Plan (TIP). Mr. Kuhner stated that he will follow up on the TIP project list.

F. Upper Moreland School District – Construction/Other Items - Nothing to report.

G. Horsham Land Redevelopment Authority {HLRA} – to monitor status of redevelopment of former Willow Grove Naval Air Station property - Nothing to report.

H. Environmental Advisory Council {EAC} - Mr. Elsier provided updates in the behalf of Dr. Lynnette Saunders, Chair.

- A book giveaway and information table were held at Masons Mill Park on September 5, 2020.
- A small digital picture frame will be installed in the display at the Library that rotates photos of past events.
- News and announcements will be sent quarterly to everyone who has signed up on the EAC email list.

- Virtual community talks are planned for the Fall through Zoom.
- An invasive species cleanup at the dog park will be held on September 26, 2020.
- Commissioner Lavalley thanked Dr. Saunders for her continued work in the community.

I. **Pennsylvania Review Advisory Council:**

- Commissioner Lavalley stated that public meetings are being coordinated for the end of October regarding adoption of 2018 ICC Codes in the Commonwealth of Pennsylvania.

J. **Upper Moreland Historical Commission:**

- Sue Worth LaManna, Chair, stated that the Commission will meet in October to discuss 2021 projects with a focus on Mineral Springs.
- Commissioner Spearing thanked the Commission for work on the banners, which has initiated the beautification and communication of the Town Center. The banners have helped to evolve the Wayfinding & Signage project and the associated grant application.

XII. **Other Items:**

A. **Discussion led by Jim Hersh on the Maryland Road Culvert – Assessment and Repair Options:**

- Mr. Hersh discussed dimensions and background of the culvert and three options for repair.
- Commissioner Scull commented that United Parcel Service (UPS) trucks cause stress on the culvert and suggested they contribute to the cost of repairs. Mr. Hersh replied that if the Township is unable to secure funding in a timely fashion, a weight restriction would be placed on the bridge, and then UPS would be required to find an alternative route to the Turnpike, which would cause a severe impact on their operations.
- Commissioner McFatridge commented dissatisfaction with the ten-year life of the repairs and recommended securing ample grant funding for option #3 that replaces the culvert.
- The Committee agreed on option #2, but Mr. Kuhner recommends option #3 for a full concrete replacement, which should qualify for grant funding. Mr. Hersh and Mr. Kuhner will coordinate a follow up to option #3 for discussion at a future Committee meeting.

B. **Pennsylvania Department of Transportation’s 5-year Municipal Winter Service Agreement:**

- Mr. Elsier discussed an overview of the process and lane miles that have changed.
- The Committee recommended the Board of Commissioners take action at the October 5, 2020 Regular Meeting.

XIII. **Redevelopment** - Nothing to report.

XIV. **Visitor Comments** - Nothing to report.

XV. **Commissioner Comments** - Nothing to report.

XVI. **Adjournment** - There being no further business to discuss, the meeting was adjourned at 8:40 p.m.

Respectfully submitted by Kathleen Kristire.