

## Finance & Administrative Committee Meeting

**Finance & Administrative Committee Members:** Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

### Moment of Silent Meditation

### Pledge of Allegiance

#### Presentations/Announcements:

Sergeant Brian Newhall, Upper Moreland Police Department and Emergency Management Coordinator for Upper Moreland Township introduced Mrs. Tracy Scullion and Officer John Kidd who had administered CPR to Mrs. Scullion's husband during an emergency situation that occurred on July 5, 2018. Sergeant Newhall presented them with the "Heart Saver Hero Award" and a plaque on behalf of the American Heart Association and Emergency Cardiovascular Care for their courageous acts to save Mr. Scullion's life.

➤ Commissioner Lockard congratulated Mrs. Scullion and Officer Kidd for their outstanding efforts.

- I. **Call to Order:** The meeting was called to order at 7:00 p.m. by Commissioner Lockard in the absence of Commissioner and Committee Chair Valenza.
- II. **Roll Call:** Commissioners Spearing and Lockard, and Mr. Schaible. Absent: Commissioner and Chair Valenza. Also present: David A. Dodies, Township Manager and Jennifer Prior, Township Solicitor.
- III. **Approval of Minutes - June 18, 2018:** The meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports:**
  - A. Director of Finance
  - B. Tax Enforcement Officers  
Mr. Schaible stated that business tax collection is proceeding extremely well.
  - C. Report from Earned Income Tax Collector (Berkheimer)
  - D. Investment Activity Report
    - Mr. Schaible stated that there is a format change on the Bond Issue Report GO Note Series of 2017 which now reflects the budget and shows commitments and exactly what is available in the bond funds.
    - Mr. Schaible stated that there has been an increase in revenue collected from permit fees.
    - Mr. Schaible stated that all Departments are within budget.
    - Commissioner Lockard commented that liquid fuels revenue appeared high. Mr. Schaible stated the reason is because the Township receives a once-a-year payment in April from the State of Pennsylvania.

All reports were unanimously accepted and approved as submitted.

**V. Review of Financial Statements:**

- A. Current Bills Paid
- B. Revenue and Expense Summaries

All reports were accepted and approved as submitted (Abstention: Commissioner Spearing, Aqua employee).

**IV. Personnel:**

**A. Appointments/Reappointments – Upcoming Expirations and Vacancies:**

1. Appointments/Reappointments -

The Committee recommends the Board of Commissioners move for action at the August 6, 2018 meeting, the following reappointments:

1. The reappointment of Lisa Marsteller as an At-Large member of the Parks and Recreation Advisory Council to serve a new two-year term that will expire on June 30, 2020.
2. The reappointment of Christopher T. Cattie as an At-Large member of the Parks and Recreation Advisory Council to serve a new two-year term that will expire on May 5, 2020.
3. The reappointment of Michael Chauveau as an At-Large member of the Parks and Recreation Advisory Council to serve a new two-year term that will expire on May 5, 2020.
4. The reappointment of Ronald Sanceciz as an At-Large member of the Parks and Recreation Advisory Council to serve a new two-year term that will expire on May 5, 2020.
5. The reappointment of Deidre Barnes as a representative of Ward 4 of the Advisory Planning Agency to serve a new two-year term that will expire on June 1, 2020.
6. The reappointment of Gerald T. Foley as a representative of Ward 6 of the Advisory Planning Agency to serve a new two-year term that will expire on June 1, 2020.
7. The reappointment of Denis Harley as a representative of Ward 2 of the Advisory Planning Agency to serve a new two-year term that will expire on June 1, 2020.
8. The reappointment of James M. Farrell as a member of the Police Pension Fund to serve a new three-year term that will expire on June 6, 2021.
9. The reappointment of Michael Davido as an Alternate member of the Police Pension Fund to serve a new three-year term that will expire on April 7, 2021.
10. The reappointment of Mark Drakeley as a member of the Police Pension Fund to serve a new three-year term that will expire on April 7, 2021.
11. The appointment of Donald G. Warner as a member of the Police Pension Fund to replace Lee Falgoust to serve the remaining term that will expire on March 13, 2019.

B. Vacancy(ies) - Nothing to report.

**VII. Other Items - Nothing to report.**

**VIII. Old Business:**

- A. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members - Nothing to report.

**IX. New Business:**

A. Legislative Updates:

- Mr. Dodies stated that no action was taken by the House of Representatives on recent Senate Bill 653 regarding County-wide collection of local business taxes and that the General Assembly has adjourned for the Summer. Mr. Dodies stated that the Finance & Administrative Committee will continue to monitor the status of the Bill once the General Assembly reconvenes in the Fall. He also stated that this proposed legislation will not have an impact on the Township for at least another year.
  - Commissioner Spearing commented that there will be a meeting of the Montgomery County Consortium of Communities in October 2018 regarding Earned Income Tax and suggested that the Finance & Administrative Committee provide a resolution to the Consortium's Committee that allows exemption from earned income tax deductions on annual income of less than \$4,000. Mr. Schaible stated that correspondence was previously forwarded to the Consortium's Committee that requested the exemption.

X. **Visitor Comments** - Nothing to report.

XI. **Commissioners Comments** - Nothing to report.

XII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:20 p.m.

Respectfully submitted by Kathleen Kristire.