

**Upper Moreland Township
Committees Meetings
June 22, 2020 - Meeting Minutes**

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- IV. **Call to Order:** The meeting was called to order by Commissioner Lockard via audio conference call.
- V. **Presentations & Announcements**
- VI. **Roll Call:** Commissioners Spearing and Lockard. Absent: Commissioner and Committee Chair Valenza. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Matthew H. Candland, Township Manager, and Alex Baumler, Township Solicitor.
- IV. **Approval of Minutes** - May 18, 2020 - The meeting minutes were unanimously approved as submitted.
- V. **Acceptance and approval of the following monthly reports:**
 - A. Director of Finance - nothing to report.
 - B. Tax Enforcement Officers - nothing to report.
 - C. Earned Income Tax Collector (Berkheimer) - nothing to report.
 - D. Investment Activity Report - nothing to report.
 - The Committee reviewed report details and unanimously approved the reports as submitted.
- VI. **Review of Financial Statements:**
 - A. Current Bills Paid - nothing to report.
 - B. Revenue & Expense Summaries - nothing to report.
 - The Committee reviewed statement details and unanimously approved the reports as submitted.
- VII. **Personnel:**
 - A. Appointments/Reappointments: The Committee recommends the Board of Commissioners take action at their July 6, 2020 meeting, the following.
 - 1. The reappointment of Deidre Barnes on the Advisory Planning Agency as a representative of Ward 4, to serve a new two (2) year term that will expire on June 1, 2022.
 - 2. The reappointment of Gerard T. Foley on the Advisory Planning Agency as a representative of Ward 6, to serve a new two (2) year term that will expire on June 1,

**Upper Moreland Township
Committees Meetings
June 22, 2020 - Meeting Minutes**

- 2022.
3. The reappointment of Denis Hurley on the Advisory Planning Agency as a representative of Ward 2, to serve a new two (2) year term that will expire on June 1, 2022.
 4. The Committee recommends the Board of Commissioners take action at their July 6, 2020 meeting the following appointments on the Wayfinding and Signage Project Steering Committee:
 - a. Kevin Spearing, President, Board of Commissioners
 - b. Charles Whiting, Vice President, Board of Commissioners
 - c. Karen Houck, Member, Chair, Revitalization Task Force
 - d. Gerry Foley, Chair, Advisory Planning Agency
 - e. Michelle Young, President, Historical Commission
 - f. Claire Warner, Planner, Montgomery County Planning Commission
 - g. Matt Candland, Township Manager
 - h. Paul Purtell, Director of Codes
- A. Vacancy(ies):
1. On the newly created Human Relations Commission that will consist of six (6) members, who shall be appointed to terms of three (3) years. The terms of the members of the Commission shall be staggered, such that the terms of one third (1/3) of the members of the Commission shall expire each year. All members of the Commission shall be residents or business owners of Upper Moreland Township, and shall serve without compensation.
 2. On the Environmental Advisory Council to fill the vacancy left by Whitney Zylstra and complete the remainder of the current term that will expire on December 31, 2020.
 - The Committee recommends the Board of Commissioners take action at their July 6, 2020 meeting the appointment of Constantine Woznyj to serve on the EAC to fill the vacancy left by Whitney Zylstra and complete the remainder of the current term that will expire on December 31, 2020.
 3. On the Historical Commission to fill the vacancy left by Kazim Ali and complete the remainder of the current term that will expire on December 31, 2020.
 4. On the Historical Commission to fill the vacancy left by Henry Hedrick and complete the remainder of the current term that will expire on December 31, 2022.
 5. On the Historical Commission to fill the vacancy left by Paul Tkacs and complete the remainder of a current term that will expire on December 31, 2022.
 6. On the Parks and Recreation Advisory Council to fill the vacancy left by Alex Zachariah as a representative of Ward 3 and complete the remainder of a two-year term that will expire on May 5, 2021.
 - Commissioner Lockard stated that anyone interested in filling these positions should send a resume and cover letter to Matt Candland, Township Manager.

VIII. **Other Items** - nothing to report.

**Upper Moreland Township
Committees Meetings
June 22, 2020 - Meeting Minutes**

IX. Old Business:

A. Bond Issuance options discussion:

- The Committee agreed to continue a discussion on the Capital Improvement Plan and bond issuance at a future Committee meeting.

X. New Business:

A. Consider recommending to the Board of Commissioners the ICMA Administrative Services Agreement, implementing new pricing.

- Mr. Candland explained that ICMA provides a range of services for the operation of the Township's employees' retirement plans.
- The Committee recommends the Board of Commissioners take action at their July 6, 2020 meeting to approve the ICMA Administrative Services Agreement, implementing new pricing.

XI. Visitor Comments:

- A resident of Windmill Road, inquired about milling and paving during the COVID-19 pandemic while many residents are faced with financial uncertainty and paying their tax bills.
- Mr. Schaible replied that milling and paving is paid with the Liquid Fuels Fund, which is collected from the gas tax, and has already been received from the State. Commissioner McFtridge stated that Township roads are assessed for repairs and paved every 20 years.

XII. Commissioners Comments:

- Commissioner Spearing stated that he would like to review Hatboro Borough's resolution regarding objection to comments made by Montgomery County's Commissioner Joe Gale, which can be used as a reference by the Township.

XIII. Adjournment: There being no further business for this Committee, the meeting was adjourned at 7:30 p.m.

Respectfully submitted by Kathleen Kristire.