

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

Moment of Silent Meditation

Pledge of Allegiance

Presentations/Announcements - Nothing to report.

- I. **Call to Order:** The meeting was called to order at 7:00 p.m. by Commissioner and Chair Valenza.
- II. **Roll Call:** Commissioner and Chair Valenza; Commissioners Spearing and Lockard, and Mr. Schaible. Also present: David A. Dodies, Township Manager and Sean Kilkenny, Esquire, Township Solicitor.
- III. **Approval of Minutes** - May 29, 2018: The meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Report from Earned Income Tax Collector (Berkheimer)
 - D. Investment Activity Report
 - Mr. Schaible stated that business tax collections remain very strong.

All reports were unanimously accepted and approved as submitted.

- V. **Review of Financial Statements:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries

All reports were accepted and approved as submitted (Abstention: Commissioner Spearing, Aqua employee).

- IV. **Personnel:**
 - A. **Appointments/Reappointments – Upcoming Expirations and Vacancies:**
 1. Appointments/Reappointments -
The Committee moved the following appointments for approval at the July 9, 2018 Regular Meeting of the Board of Commissioners:
 - Mary Meister to the Parks and Recreation Advisory Council as a representative of Ward 1, due to the resignation of Linda Jones. This term will expire on March 1, 2019.
 - John A. Knauss to the Parks and Recreation Advisory Council as a representative

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of Ward 2, due to the resignation of Ann Hurley. This term will expire on August 4, 2018.

- Lisa Marsteller to the Parks and Recreation Advisory Council to fill the “At Large” vacancy due to the reassignment of Mary Meister. This term will expire on June 30, 2018.
- Margaret S. Holscher to the Parks and Recreation Advisory Council to fill the “At Large” vacancy due to the reassignment of John A. Knauss. This term will expire on December 31, 2019.

2. Vacancy(ies) - Nothing to report.

VII. **Other Items** - Nothing to report.

VIII. **Old Business:**

A. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members - Nothing to report.

IX. **New Business:**

A. Legislative Updates - Nothing to report.

X. **Visitor Comments** - Nothing to report.

XI. **Commissioners Comments:**

➤ Commissioner Spearing thanked everyone who volunteers to serve on the various community committees.

XII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:15 p.m.

Respectfully submitted by Kathleen Kristire.