

**Upper Moreland Township
Board of Commissioners - Regular Meeting
June 8, 2020 Meeting Minutes**

Board of Commissioners Members: Commissioner and President, Kevin C. Spearing; Commissioner and Vice President Charles M. Whiting; Commissioners R. Samuel Valenza, Joseph A. Lavallo, Kip McFatrige, Nicholas O. Scull and Cheryl Lockard

- I. **Call to Order:** The Regular Meeting of the Board of Commissioners of Upper Moreland Township was called to order via audio conference call by the President of the Board of Commissioners, Kevin C. Spearing at 7:00 p.m.
- II. **Moment of Silent Meditation/Pledge of Allegiance**
- III. **Roll Call:** Commissioner and Board President Spearing, Commissioners Scull, Lavallo, Whiting, Valenza and Lockard. Absent: Commissioner McFatrige. Also present: Matthew H. Candland, Township Manager, and Sean Kilkenny, Township Solicitor.
- IV. **Presentations/Announcements:**
 - A. Commissioner Spearing announced that prior to tonight's meeting, the Board of Commissioners held an Executive Sessions via audio conference call to discuss legal and personnel matters.
 - B. Commissioner Spearing announced the appointment of Andrew (Andy) Block as the Township's new Chief of Police. Mr. Block's experience and education are extensive and includes over 30 years in law enforcement, as volunteer firefighter and fire service leader. Mr. Block's first day will be Monday, June 22, 2020.

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- V. **Public Comments** - nothing to report.
- VI. **Treasurer's Activity Report – May 2020:**
 - Commissioner Spearing motioned, seconded by Commissioner Lockard and the Board of Commissioners voted 6-0, to approve the Treasurer's Activity Report as submitted.
- VII. **Approval of Minutes - May 4, 2020:**
 - Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners voted 6-0, to approve the minutes as submitted.
- VIII. **Committee Recommendations**
 - A. **Finance & Administrative Committee** – The Committee recommends the Board of Commissioners take action on the following:
 1. **Appointments/Reappointments:**
 - a. The reappointment of Christopher T. Cattie on the Parks and Recreational Advisory Council as an At Large representative to serve a new two (2) year term that will expire on May 5, 2023.
 - b. The reappointment of Michael Chauveau on the Parks and Recreational Advisory Council as an At Large representative to serve a new two (2) year term that will expire on May 5, 2023.
 - c. The reappointment of Ronald Sanceciz on the Parks and Recreational Advisory Council as an At Large representative to serve a new two (2) year term that will expire on May 5, 2023.

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- Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners voted 6-0 and approved the above reappointments of all members to the Parks and Recreation Advisory Council and their two-year terms.
2. **List of Bills Payable:**
 - Commissioner Valenza reviewed details of the List of Bills Payable, made a motion, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 6-0, the List of Bills Payable, as submitted.
 - Frank and Kathleen Carver, 3045 Davisville Road, inquired on a payment to Delaware Valley Property. Mr. Schaible explained that Delaware Valley Property is a consortium that manages the Township's insurance and it was a quarterly payment for their property and liability insurance.
 3. **Aqua General Funds Bills:**
 - Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 5-0 (five (5) approved: Commissioners Scull, Lavallo, Whiting, Valenza and Lockard; one (1) absent: Commissioner McFatridge; and one (1) abstention (abstention by Commissioner Spearing, Aqua employee)), the Aqua General Fund Bills, as submitted.
 4. **Other Items** - nothing to report
 5. **New Business** - nothing to report.
- B. **Community Development Committee** – The Committee recommends the Board of Commissioners take action on the following:
1. **Code Enforcement** - nothing to report.
 2. **Land Development/Subdivision Applications** - nothing to report.
 3. **List of Upcoming Zoning Hearing Board Applications** - nothing to report.
 4. **Other Items:**
 - a. The request by Joseph Mascara 2012 Trust for a proposed Small Flow Treatment Facility (SFTF) located at 3232 Masons Mill Road by action on the following:
 1. **Motion to approve Resolution R-2020-24** – Amending Upper Moreland Township's Act 537 Plan to allow a Small Flow Treatment Facility (SFTF) for the property located at 3232 Masons Mill Road.
 - Lynnette Saunders, Chair of the Environment Advisory Council, inquired on the responsibility of inspections for construction, safety, alarms and permits. Commissioner Spearing stated that the Department of Environmental Protection will provide oversight on the project.
 - Ms. Saunders inquired about instructing the homeowners on disposing materials in their drains. Commissioner Spearing stated that the homeowners are required to enter into a Maintenance Contract with the sewage maintenance contractor who will inform them on what materials can be discarded into the drain.
 - Ms. Saunders inquired on how the Township will ensure that no additions will be added to the sewage discharge of 600 gallons per day. Commissioner Spearing stated that 600 gallons per day is two full houses on the treatment system and added that the permit is restricted to one address on the property.

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- Ms. Saunders inquired on monthly and yearly sampling. Commissioner Spearing stated that there is an Operations and Management Agreement and an escrow account is established for the Township to perform its own sampling should the owner not adhere to the terms of the agreement.
 - Ms. Saunders inquired on monitoring for phosphorous. Commissioner Spearing directed the Township Engineer to follow up. Commissioner Lavelle stated the system will be designed according to the Department of Environmental Protection SFTF guidelines, PA Clean Streams Law and Federal Clean Water Act.
 - Ms. Saunders inquired on who will monitor the sampling. Commissioner Spearing stated that Code Enforcement will ensure compliance with the Operations and Management Agreement, DEP regulations, and consultation with the Township Engineer.
 - Commissioner Lavelle motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 6-0, Resolution R-2020-24.
2. **Motion to approve** the Installation & Maintenance Agreement for a Small Flow Treatment Facility (SFTF):
- Commissioner Lavelle discussed the Installation & Maintenance Agreement.
 - Commissioner Lavelle requested that the Resolution be amended to state that the design will be executed by a registered engineer from the Commonwealth of Pennsylvania. Mr. Kilkenny stated that the Resolution will be amended to reflect that language.
 - Commissioner Lavelle motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 6-0, the Installation & Maintenance Agreement, as amended.
- b. **Motion to approve Resolution R-2020-25** – Establishing guidelines and policy for outdoor sales of food and merchandise of existing business in the Township during the COVID-19 Pandemic:
- Commissioner Lavelle read the guidelines and policy within the Resolution.
 - Commissioner Lavelle motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 6-0, Resolution R-2020-25.
- c. **Motion to approve** the YMCA’s proposal to amend the Schedule of Improvements included in the agreement between the YMCA and the Township:
- Mr. Candland provided detailed updates on the scheduled improvements.
 - Commissioner Lavelle motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 6-0, the amended Schedule of Improvements.
- d. **Motion to approve** the advertisement of a public hearing on July 6, 2020 at 7:00 p.m. to receive public comments on the Draft 2040 Comprehensive Plan:
- Commissioner Lavelle motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 6-0, the advertisement of a public hearing on July 6, 2020.
 - Commissioner Spearing commented that Montgomery County is accepting grant applications for traffic improvements. Mr. Candland replied that McMahan Associates is preparing estimates for improvements at Maryland Road and Commerce Drive.

C. **Parks and Recreation Committee:** The Committee recommends the Board of Commissioners take action on the following:

1. Master Trail Plan Recommendation:

- Mr. Stasio discussed the review process and stated that the Steering Committee approved the Plan with amendments by a vote of 10 in favor and one member was unavailable. The Plan contains wayfinding and signage information and will be posted on the Township website with copies available in the Library for the public. Mr. Stasio stated that the Plan is a blueprint for future development and grant funding will be sought when there are opportunities. A final copy will be submitted to Delaware Valley Regional Planning Commission (DVRPC) for the Township to receive the final grant reimbursement on the project.
- Commissioner Scull commented that there are wayfinding funds in the budget.
- Commissioner Lockard thanked the Steering Committee for their hard work.
- Mr. Stasio thanked the Steering Committee and consultant for their dedication to the project.
- Commissioner Scull motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 6-0, the Master Trail Plan.

D. **Public Health & Safety Committee:**

- Commissioner Whiting stated that the Committee does not have any recommendations for the Board of Commissioners, and he reminded all residents to adhere to Governor Wolf's emergency procedures, remain indoors, observe social distancing and wear masks for their health and safety.

IX. **Commissioner Comments:**

- Commissioner Scull stated concerns for the need to wear masks.
- Commissioner Spearing stated that he was surprised on the turnout on primary election day and expressed appreciation to the poll workers for their service.
- Commissioner Spearing that there were peaceful demonstrations on June 12, 2020 and June 13, 2020 and the Police Department was organized and extremely helpful. He thanked everyone for wearing masks and their cooperation.
- Commissioner Whiting congratulated the graduating class of 2020 at Upper Moreland High School and wished them success in the years to come.
- Commissioner Spearing conveyed on behalf of Commissioner McFatridge congratulations to the graduating class of 2020 at Upper Moreland High School.
- Commissioner Lockard commented that in addition to Resolution R-2020-25, restaurants must obtain a permit to open outside dining.
- Commissioner Lockard commented that the demonstrations on June 12, 2020 and June 13, 2020 were well organized and peaceful events. She stated that the Commissioners support the Police Department and thanked them for their services in keeping the community safe.

X. **Visitor Comments** - nothing to report.

XI. **Adjournment:** There being no further business to discuss, the meeting was adjourned at 8:00 p.m.

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Respectfully submitted by Kathleen Kristire.