

## Finance & Administrative Committee Meeting

**Finance & Administrative Committee Members:** Commissioner and Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

## Moment of Silent Meditation

## Pledge of Allegiance

**Presentations/Announcements** - Nothing to report.

- I. **Call to Order:** The meeting was called to order at 7:00 p.m. by Commissioner Lockard in the absences of Commissioner and Chair Valenza.
- II. **Roll Call:** Commissioners Spearing and Lockard, and Mr. Schaible. Absent: Commissioner and Chair Valenza. Also present: David A. Dodies, Township Manager and Sean Kilkenny, Esquire, Township Solicitor.
- III. **Approval of Minutes** - April 16, 2018: The meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports:**
  - A. Director of Finance
  - B. Tax Enforcement Officers
  - C. Report from Earned Income Tax Collector (Berkheimer)
  - D. Investment Activity Report
    - Mr. Schaible stated that business tax collections, due May 1st, have been very strong.
      - Commissioner Spearing discussed with Mr. Schaible the tax reimbursements in the Berkheimer report.
      - Commissioner Spearing commented on collection of delinquent earned income taxes and Mr. Schaible stated that 3% were delinquent and liened.

All reports were unanimously accepted and approved as submitted.

- V. **Review of Financial Statements:**
  - A. Current Bills Paid
  - B. Revenue and Expense Summaries
    - Mr. Schaible stated that most real estate tax revenue has been collected. The Township is in receipt of developer contributions, some of which were transferred to the stormwater fee in lieu of plantings and also for the traffic impact fees, which are then expensed out to a restricted account.
      - Commissioner Spearing inquired on the dedication of traffic impact fees to projects and Mr. Dodies stated that the resolutions have been written to allow flexibility with the funds.

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All reports were accepted and approved as submitted (Abstained: Commissioner Spearing, Aqua employee).

**IV. Personnel:**

**A. Appointments/Reappointments – Upcoming Expirations and Vacancies:**

1. Appointments/Reappointments - Nothing to report.
  2. Vacancy(ies):
    - a. A vacancy on the Parks and Recreation Advisory Council as a representative of Ward 1, due to the resignation of Linda Jones. This term will expire on March 1, 2019.
    - b. A vacancy on the Parks and Recreation Advisory Council as a representative of Ward 2, due to the resignation of Ann Hurley. This term will expire on August 4, 2018.
- Commissioner Lockard stated if anyone is interested on serving on the Advisory Council can send their resume to Mr. Dodies, Township Manager.

**VII. Other Items - Nothing to report.**

**VIII. Old Business:**

- A. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members.
- Mr. Schaible stated that there are no updates, but is continuing to work with John Fugelo, Captain of Emergency Services, to establish qualifications for those eligible for the tax credit.

**IX. New Business - Nothing to report.**

**A. Legislative Updates:**

1. Status of Senate Bill 653 Re: Collection of Local Business Taxes:
  - Mr. Dodies stated that the Pennsylvania Senate has passed a Bill, as amended at the Township's request, and the Pennsylvania House of Representatives is currently considering a companion Bill. During a conference committee meeting later this year, both Bills will be finalized into one piece of legislation. Mr. Dodies stated the significance of amending the legislation is to allow local municipalities the ability to opt-out of collection of local business taxes at the County level and continue collection of local business taxes at the Township level.
2. Commissioner Lockard provided an update on Senate Bill 22, referring to the resolution that the Township passed together with other municipalities, to change the redistricting process in Pennsylvania and stated that it has moved from the Senate Committee to the floor for full vote, possibly in the following week. The next step is to move to the House of Representatives; however, the chairman has not permitted it to move out of Committee even though there is bi-partisan support. Commissioner Lockard recommends that anyone who supports this legislation can contact Representative Mike Turzai and request that he refer Senate Bill 22 to Representative Daryl Metcalf's Committee.

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X. **Visitor Comments** - Nothing to report.

XI. **Commissioners Comments:** -

- Commissioner Spearing inquired on creating an ordinance that requires reporting lost and stolen guns to the authorities. Mr. Kilkenny stated that several municipalities have an ordinance and it would need to be discussed with Chief Michael Murphy to determine the benefits to law enforcement. The Commissioners agreed to continue a discussion at a future Finance Committee Meeting.

XII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:20 p.m.

Respectfully submitted by Kathleen Kristire.