

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

Moment of Silent Meditation

Pledge of Allegiance

Presentations/Announcements - Nothing to report.

- I. **Call to Order:** The meeting was called to order at 7:00 p.m. by Commissioner and Chair Valenza.
- II. **Roll Call:** Commissioners Valenza, Spearing and Lockard, and Mr. Schaible. Also present: David A. Dodies, Township Manager and Sean Kilkenny, Esquire, Township Solicitor.
- III. **Approval of Minutes** - March 19, 2018 meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Report from Earned Income Tax Collector (Berkheimer)
 - D. Quarterly Capital Reserve Fund
 - E. Bond Issue Reports
 - F. Investment Activity Report
 - G. Quarterly Budget Review
 - Commissioner Valenza requests that outstanding grants and Township commitments be included in a future a report. Mr. Schaible stated that grants and commitments will be included in the next quarterly report.
 - Commissioner Spearing inquired on the status of outstanding reassessments of property taxes. Mr. Schaible stated that the School District does reverse assessments and many were collected in 2017. There is nothing further to report at this time.

All reports were unanimously accepted and approved as submitted.

- V. **Review of Financial Statements:**
 - A. Current Bills Paid
 - Commissioner Valenza inquired on the Emergency Management budget. Mr. Schaible stated that current statements reflect snow removal costs.
 - B. Revenue and Expense Summaries

All reports were accepted and approved as submitted (Abstained: Commissioner Spearing, Aqua employee).

IV. Personnel:

A. Appointments/Reappointments – Upcoming Expirations and Vacancies:

1. Appointments/Reappointments:

- The Committee recommends to the Board of Commissioners at their May 7, 2018 Regular Meeting, move for action, the appointment of the following:
 - a. Bryant Powell to fill the vacancy on the Upper Moreland Historical Commission and serve the remaining term to expire on December 31, 2018.

2. Vacancy(ies) - Nothing to report.

VII. Other Items -

A. The Committee recommends the Board of Commissioners at their May 7, 2018 Regular Meeting, move for action, changes to the July 2018 Meeting schedule as follows:

- July 9, 2018 – Regular Meeting
- July 16, 2018 – Community Development Committee Meeting
- July 23, 2018 – Committees Meeting

VIII. Old Business:

A. Local Economic Revitalization Tax Assistance (LERTA) – This item will be continued.

B. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members.

- Mr. Schaible stated that he is coordinating with John Fugelo, Captain of Emergency Services regard the Act 172 tax credit plan.
- Mr. Schaible stated that due to auditor meetings, he was unavailable to attend the quarterly Montgomery County Consortium of Communities Meeting to research tax filing earning threshold information. However, he plans to attend a future quarterly meeting and provide an update at a future Finance Committee Meeting. Commissioner Spearing requested their meeting minutes and Mr. Schaible agreed to provide a copy.

IX. New Business - Nothing to report.

A. Legislative Updates:

1. Status of Senate Bill 653 Re: Collection of Local Business Taxes:

- Mr. Schaible stated that a Bill sponsored by Senator Pat Browne to consolidate the collection of all business taxes at the County level will likely be amended so local municipalities can opt-out and continue collection of these taxes with Township staff. This is the amendment the Township has lobbied for and will be beneficial to Upper Moreland.

X. Visitor Comments - Nothing to report.

XI. Commissioners Comments: - Nothing to report.

XII. Adjournment: There being no further business for this Committee, the meeting was adjourned at 7:15 p.m.

Respectfully submitted by Kathleen Kristire.