

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

Moment of Silent Meditation

Pledge of Allegiance

Presentations/Announcements:

- Commissioner and Chair Valenza announced that the Board of Commissioners met in an Executive Session to discuss personnel issues prior to the start of tonight's Committee Meeting.

I. **Call to Order:** The meeting was called to order at 7:00 p.m. by Commissioner and Chair Valenza.

II. **Roll Call:** Commissioners Valenza, Spearing and Lockard; Mr. Schaible. Also present: David Dodies, Township Manager, and Jennifer Prior, Township Solicitor

III. **Approval of Minutes - January 29, 2018:** The meeting minutes were unanimously approved as submitted.

IV. **Acceptance and approval of the following monthly reports:**

- A. Director of Finance
- B. Tax Enforcement Officers
- C. Report from Earned Income Tax Collector (Berkheimer)
- D. Investment Activity Report

All reports were unanimously accepted and approved as submitted.

V. **Review of Financial Statements:**

- A. Current Bills Paid
 - Commissioner Spearing announced that he will not vote on payments to Aqua Pennsylvania due to conflict of interest. Commissioner Valenza stated that in the future, Aqua bills will be excluded from Commissioner Spearing's vote.
- B. Revenue and Expense Summaries

All reports were accepted and approved as submitted (Abstained: Commissioner Spearing, Aqua employee).

IV. **Personnel:**

A. **Appointments/Reappointments – Upcoming Expirations and Vacancies:**

1. Vacancy(ies):

- a. A vacancy remains on the Upper Moreland Historical Commission to fulfill the remainder of Jonathan de Jonge's term that will expire on December 31, 2018.
 - Commissioner Spearing commented that anyone interested in serving on the committees can email or mail their resume with a cover letter to Mr. Dodies.

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VII. **Other Items** - Nothing to report.

VIII. **Old Business:**

- A. Local Economic Revitalization Tax Assistance (LERTA) – This item will be continued.
- B. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members. Mr. Schaible will present, at a future Finance & Administration Committee Meeting, the criteria to provide a tax incentive for volunteer fire companies.
 - Commissioner Spearing asked if residents who already pay a tax credit in another municipality can apply the tax credit back to the Township. Mr. Schaible will provide further clarity on this issue at a future Finance & Administration Committee Meeting.

IX. **New Business:**

- A. Proposed Reforms to the Decennial Legislative and Congressional Redistricting Process in the Commonwealth of Pennsylvania
 - Commissioner Lockard read a petition for the Committee to consider a resolution by the Board of Commissioners that declares the Township's support of Pennsylvania State Legislation to amend the Constitution of the Commonwealth of Pennsylvania and provide a fair redistricting process.
 - Commissioner Spearing commented on the definition of a census block for redefining the voting districts. Ms. Prior, Township Solicitor, will provide a follow up on the census block.
 - Brian Shannon, a resident, commented on redistricting and defining the census block.

X. **Visitor Comments** - Nothing to report.

XI. **Commissioners Comments** - Nothing to report.

XII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:15 p.m.

Respectfully submitted by Kathleen Kristire.