

## **Parks and Recreation Committee Meeting**

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Nicholas O. Scull, Commissioner Kip McFatridge, Commissioner Cheryl Lockard, Patrick T. Stasio, Director of Parks & Recreation Department.

- I. **Call to Order:** Commissioner and Committee Chair Scull called the meeting to order following the conclusion of the Public Health & Safety Committee Meeting.
- II. **Roll Call:** Commissioner and Committee Chair Scull, Commissioners McFatridge and Lockard and Katie Kollar, Program Coordinator - Parks and Recreation Department, in the absence of Patrick T. Stasio, Director, Parks & Recreation Department. Also present: Matthew H. Candland, Township Manager, and Alex Baumler, Township Solicitor.
- III. **Presentations/Announcements** - nothing to report.
- III. **Approval of Minutes** – January 27, 2020: Commissioner Lockard stated corrections to Section IV (B), first bullet point: corrected spelling of ...David "Hakes"; and, the second bullet point to read: "...Board of Commissioners continue discussions regarding the application for the Keystone Grant and required resolutions to ensure the undisturbed use of the public library for 50 years or the useful life of the project, whichever is shorter, while improvements are made to two emergency exit doors that meet the Americans with Disabilities Act (ADA) accessibility.", and the minutes were unanimously approved as amended.
- IV. **Acceptance and approval of the following monthly reports** – January 2020:
  - A. Parks & Recreation Monthly Report - Ms. Kollar reviewed updates from the report and highlighted the following:
    - The Spring Newsletter is at the printer and anticipated to be delivered to residents' homes during the week of March 23, 2020.
    - Communication with the Turnpike Commission resulted in the removal of all dead Ash trees along the Willow Grove Turnpike interchange.
    - Park facility signs printed incorrectly were removed and are being replaced free of charge from the sign company.
    - Maintenance crews have been cleaning up debris in the parks during the stretch of good weather.
    - A Free Little Library located in Fern Village Park was removed due to vandalism and one will be installed at Pileggi Park, which is highly used by families and the soccer club.
    - Contracts for trips and performers are being negotiated for summer camp programs and online registration will begin on March 23, 2020.
    - Commissioner Spearing commented on the storage of ash trees and also, that ruts were left across the dog park field from the crew's trucks.
    - Commissioner Spearing recommended obtaining police reports whenever vandalism occurs to the Free Little Library.
  - B. Library Board of Trustees Report: David Hakes, Treasurer, reviewed the report and requested the following:

**Upper Moreland Township  
Committees Meetings  
February 24, 2020 - Meeting Minutes**

- The Board of Commissioners consider at their March 2, 2020 Regular Meeting, approving a resolution to authorize an application for the 2020 Keystone Grant for improvements to two emergency exit doors that complies with the Americans with Disabilities Act (ADA) accessibility and, a second resolution to ensure the undisturbed use of the municipal facility at 109 Park Avenue as a public library for 50 years or the useful life of the project, whichever is shorter. The cost of the project is \$97,031 with a 50% match from the Township.

V. **Old Business:** Ms. Kollar provided the following updates:

A. Master Trail Plan:

- The Steering Committee is finalizing the first draft of the Master Plan, which will be available by the beginning of April for public review.

B. Friends of Boileau Park Agreement – nothing to report.

C. Consider recommending to the Board of Commissioners to take action at their March 2, 2020 Regular Meeting, a resolution and the approval to submit a Keystone Grant for the Library's ADA Improvements:

- The Committee recommended the Board of Commissioners consider take action at their March 2, 2020 Regular Meeting.

VI. **New Business:**

A. Community Facility Uses:

- Ms. Kollar explained that the School District has adopted a new policy that all user groups must directly make requests for outdoor school facilities through their online site. More information on the scheduling of community requests in Township park facilities by the Parks and Recreation Department will be finalized shortly.
  - Commissioner Spearing inquired on the contact at the School District. Ms. Kollar stated that Dawn Hurt assists with questions on using the online registration program.

VII. **Other Items:**

A. Summer Program Update:

- Ms. Kollar stated that the Parks and Recreation Department is currently hiring for summer programs, information is available on the Township website, and she can also be contacted.
- Ms. Kollar stated that online registration for summer programs begins March 23, 2020 at 8:30 a.m. and walk-in registration starts on March 25, 2020.

VIII. **Visitor Comments** - nothing to report.

IX. **Commissioner Comments:**

- Commissioner McFtridge commented on Parks and Recreation personnel.

X. **Adjournment** - There being no further business for this Committee, the meeting was adjourned at 11:00 p.m.

**Upper Moreland Township  
Committees Meetings  
February 24, 2020 - Meeting Minutes**

Respectfully submitted by Kathleen Kristire.