

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Presentations & Announcements** - Nothing to report.
- V. **Roll Call:** Commissioner and Committee Chair Valenza; Commissioners Spearing and Lockard. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance, Matthew H. Candland, Township Manager, and Alex Baumler, Township Solicitor.
- VI. **Approval of Minutes** - January 25, 2021 - The meeting minutes were unanimously approved as submitted.
- VII. **Acceptance and approval of the following reports:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer):
 - D. Investment Activity Report
 - The Committee reviewed and unanimously approved the reports as submitted.
- VIII. **Review of Financial Statements:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee reviewed and unanimously approved the reports as submitted.
- IX. **Personnel - acceptance and approval of the following:**
 - A. Appointments/Reappointments - Nothing to report.
 - B. Vacancy(ies):
 1. On the Historical Commission to fill the vacancy left by Kazim Ali and complete the remainder of the current term that will expire on December 31, 2020.
 2. On the Historical Commission to fill the vacancy left by Henry Hedrick and complete the remainder of the current term that will expire on December 31, 2022.
 3. On the Historical Commission to fill the vacancy left by Paul Tkacs and complete the remainder of a current term that will expire on December 31, 2022.
 4. On the Historical Commission to fill the Commissioner vacancy left by Commissioner Lavalley and complete the remainder of the current term that will expire on December 31, 2022.

**Upper Moreland Township
Committees Meetings
February 22, 2021 - Meeting Minutes**

5. On the Parks and Recreation Advisory Council to fill the vacancy left by Alex Zachariah as a representative of Ward 3 and complete the remainder of a two-year term that will expire on May 5, 2021.
 - Commissioner Scull commented that Mr. Hasani has attended the Library Board of Trustees' meetings and he is also running for the School Board. Commissioner Whiting stated that he has endorsed Mr. Hasani.
 - The Committee recommends the Board of Commissioners take action on the appointment of A. T. Hasani at the March 1, 2021 Regular meeting.
6. On the Zoning Hearing Board to fill the Alternate Member vacancy left by Peter O'Halloran and complete the remainder of the current term that will expire on December 31, 2023.
7. On the Zoning Hearing Board to fill the vacancy left by Anthony Prousi and complete the remainder of a current term that will expire on December 23, 2023.
 - The Committee announced a vacancy on the Advisory Planning Agency left by Denis Hurley as a representative of Ward 2 with a current term that will expire on June 1, 2022.
 - Commissioner Valenza stated that the vacancies are advertised on the Township's website and resumes with cover letters can be sent to Matt Candland, Township Manager.

X. Other Items:

A. Laptop Option for Commissioners:

- The Committee will continue a discussion at the March meeting.

B. Digitizing Meeting Books:

- The Committee will continue a discussion at the March meeting.

XII. New Business:

- The Volunteer Fire Tax Credit letter:
 - Commissioner Valenza reviewed a list of members from the Willow Grove Fire Company prepared by Chief Chuck Jones, who are eligible for a tax credit pursuant to Ordinance No. 1715.
- The Committee recommends the Board of Commissioner take action at the March 1, 2021 meeting.

XIII. Visitor Comments - Nothing to report.

XIV. Commissioners Comments - Nothing to report.

XV. Adjournment: There being no further business for this Committee, the meeting was adjourned at 9:30 p.m.

Respectfully submitted by Kathleen Kristire.