

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioner and Committee Chair Valenza, Commissioners Lockard, Spearing. Also present: Mr. Schaible, Assistant Township Manager/Director of Finance; Alex Baumler, Township Solicitor; Matthew H. Candland, Township Manager.
- V. **Presentations & Announcements:**
- VI. **Approval of Minutes** – November 28, 2022 - The meeting minutes were unanimously approved as submitted.
- VII. **Public Comments (non-Agenda Items)** - Nothing to report.
- VIII. **Acceptance and approval of the following reports –December 2022, January 2023:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer)
 - D. Investment Activity Report
 - E. Quarterly Capital Reserve Fund
 - F. Bond Issue Report
 - G. Restricted Funds Report
 - H. Quarterly Grant Report
 - The Committee discussed items and unanimously approved the reports as submitted.
- IX. **Review of Financial Statements – December 2022, January 2023:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee reviewed details and unanimously approved the reports as submitted.
- X. **Personnel:**
 - A. Appointments/Reappointments:
 1. The reappointment of **Michael Cavanaugh** as a **Ward 7** representative on the **Parks and Recreation Advisory Council**, to serve a new two-year term to expire on December 31, 2024.
 2. The reappointment of **Dean Swedberg** as a **Ward 5** representative on the **Parks and Recreation Advisory Council**, to serve a new two-year term to expire on December 31, 2024.
 3. The reappointment of **David Kistner** as an **Upper Moreland Township**

- representative** on the **Upper Moreland Hatboro Joint Sewer Authority**, to serve a new five-year term to expire on December 31, 2027.
4. The reappointment of **Jaqueline Cherepinsky** on the **Historical Commission** to serve a new three-year term to expire on December 31, 2025.
 5. The reappointment of **Heather Flaherty** on the **Historical Commission** to serve a new three-year term to expire on December 31, 2025.
 6. The reappointment of **Michael Lovechio** on the **Historical Commission** to serve a new three-year term to expire on December 31, 2025.
 7. The reappointment of **Arlene Rubin** on the **Historical Commission** to serve a new three-year term to expire on December 31, 2025.
 8. The reappointment of **Jolie Price** on the **Human Relations Commission** to serve a new three-year term to expire on December 31, 2025.
 9. The reappointment of **Lynnette Saunders** on the **Environmental Advisory Council** to serve a new two-year term to expire on January 2, 2026.
 10. The reappointment of **Shawn Hopkins** on the **Environmental Advisory Council** to serve a new two-year term to expire on January 2, 2026.
 11. The reappointment of **Henry Sokolowski** on the **Environmental Advisory Council** to serve a new two-year term to expire on January 2, 2025.
 - Commissioner Valenza announced that Henry Sokolowski has declined reappointment.
 - The Committee recommends the Board of Commissioners approve the appointment of Donna Rosenbaum at the February 6, 2023 Regular Meeting.
 12. The reappointment by resolution of **Peter O'Halloran** on the **Zoning Hearing Board** to serve a new five-year term to expire on December 31, 2027.
 13. The appointment of **Christian Henderson** as a **Ward 6** representative on the **Advisory Planning Agency** to fill the vacancy left by Gerry Foley and serve the remainder of a two-year term to expire on June 1, 2024.
 - The Committee recommends the Board of Commissioners approve the above appointments and reappointments at the February 6, 2023 Regular Meeting.

B. Vacancy(ies):

1. On the **Advisory Planning Agency** fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
2. On the **Historical Commission** to fill the vacancy left by Robert Mathers and complete the remainder of the current term that will expire on December 31, 2023.
3. On the **Historical Commission** to fill the Alternate vacancy left by Albert J. DerMovsesian and complete the remainder of the current term that will expire on December 31, 2024.
4. On the **Human Relations Commission** to fill the vacancy left by Andrew Harbaugh and complete the current term that will expire on December 31, 2022.
5. On the **Human Relations Commission** to fill the vacancy left by Wesley Moy and complete the current term that will expire on December 31, 2024.
6. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the current term that will expire on August 4, 2024.
7. On the **Parks and Recreation Advisory Council** to fill the At-Large vacancy left by Ronald Sanceciz and complete the remainder of the current term that will expire on May 5, 2024.

8. On the Uniform Construction Code Local Appeals Board to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

IX. **Other Items** – Nothing to report.

X. **Old Business:**

- A. The Montgomery County Consortium Cable Franchise Agreement between the Township and Verizon Pennsylvania LLC:
- The Committee recommends the Board of Commissioners approve the Agreement at the February 6, 2023 Regular Meeting.
- B. Proposed revised Eastern Montco Interchanges Group Memorandum of Understanding:
- Brian Shannon, a resident of Quigley Avenue, suggested that local road upgrades be specifically identified.
 - Mr. Candland reminded that this will be a standing agenda item to receive updates at future Community Development Committee Meetings.
 - The Committee recommends the Board of Commissioners approve the Agreement at the February 6, 2023 Regular Meeting.

XI. **New Business:**

- A. ACT 172 Volunteer Service Tax Credit Program:
- Mr. Schaible confirmed the list of eligible members who will receive the tax credit.
 - Commissioner Valenza acknowledged the following recipients: Timothy Focht, Charles Jones, Jr., Charles Jones, III, Chris Jones, Dante Newman, James Hotchkiss.
 - Commissioner Lockard requested that the maximum benefit of \$1000 be provided.
 - Commissioner Valenza encouraged volunteers to consider joining the Fire Department.
 - The Committee directed Mr. Kilkenny to prepare a draft amendment to the Ordinance for the February 27, 2023 Finance & Administrative Committee Meeting.

XII. **Visitor Comments** – Nothing to report.

XIII. **Commissioners Comments:**

Commissioner Valenza commented on the top five Bills being passed at the State level regarding:

- municipalities to be tied into State payment for stormwater fees;
- stormwater fees at reasonable uniform rates served against the Commonwealth and its instrumentalities as well as allowance of appropriate exemptions and credits for State property within its own MS4 permit;
- low-impact home businesses;
- post-traumatic stress injury; and
- State Police services for municipalities.

XIV. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:40 p.m.

Respectfully submitted by Kathleen Kristire.