

## Finance & Administrative Committee Meeting

**Finance & Administrative Committee Members:** Commissioner and Chair R. Samuel Valenza, Commissioner Kevin Spearing, Commissioner Cheryl Lockard, Randall K. Schaible, Assistant Township Manager/Director of Finance

### Moment of Silent Meditation

### Pledge of Allegiance

### Presentations/Announcements:

- Commissioner Valenza announced that the Board of Commissioners met in an Executive Session to discuss personnel issues prior to the start of tonight's Committees Meetings.

I. **Call to Order:** The meeting was called to order at 7:00 p.m. by Commissioner and Chair Valenza.

II. **Roll Call:** Commissioners Valenza, Spearing and Lockard; Mr. Schaible. Also present: David Dodies, Township Manager, and David J. Sander, Township Solicitor

III. **Approval of Minutes - November 27, 2017:** The meeting minutes were unanimously approved as submitted.

### IV. **Acceptance and approval of the following monthly reports:**

A. Director of Finance

B. Tax Enforcement Officers

C. Report from Earned Income Tax Collector (Berkheimer)

D. Quarterly Capital Reserve Fund:

- Mr. Schaible stated that the following items were not expended in 2017:
  - Pedestrian Crossing Grant match is pending further action by Petrucci.
  - Green Light Go Grant match is pending further action by PennDOT.
  - LED lighting is pending due to expansion of project throughout the Township.

E. Bond Issue Reports

F. Investment Activity Report

All reports were unanimously accepted and approved as submitted.

### V. **Review of Financial Statements:**

A. Current Bills Paid

B. Revenue and Expense Summaries

All reports were unanimously accepted and approved as submitted.

### IV. **Personnel:**

#### A. **Appointments/Reappointments – Upcoming Expirations and Vacancies:**

1. The Committee approved moving forward the following recommendations to the Board of Commissioners at their Regular Meeting on February 5, 2018:

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- a. John A. Knauss to the Parks & Recreation Advisory Council to serve a new 2-year term that will expire on December 31, 2019.
- b. Moureen Wenik to the Parks & Recreation Advisory Council to serve a new 2-year term that will expire on December 31, 2019.
- c. Tanya A. Geisler to the Police & Fire Civil Service Commission to serve a new 6-year term that will expire on December 31, 2023.
- d. Thomas McLaughlin to the Police & Fire Civil Service Commission to serve a new 6-year term that will expire on December 31, 2023.
- e. Joann Szupka to the Police Pension Fund to serve a new 3-year term that will expire on December 31, 2020.
- f. Kent D. Nelson to the Upper Moreland-Horsham Joint Sewer Authority to serve a new 5-year term that will expire on December 31, 2022.
- g. John Connell to the Upper Moreland Historical Commission to serve a new 3-year term that will expire on December 31, 2020.
- h. Susan Worth-LaManna to the Upper Moreland Historical Commission to serve a new 3-year term that will expire on December 31, 2020.
- i. Kazim Ali to the Upper Moreland Historical Commission to serve a new 3-year term that will expire on December 31, 2020.
- j. Alan Sentman to the Upper Moreland Historical Commission to serve a new 3-year term that will expire on December 31, 2020.
- k. Donald Warner to the Upper Moreland Historical Commission to serve a new 3-year term that will expire on December 31, 2020.
- l. John T. Fenn to the Zoning Hearing Board to serve a new 5-year term that will expire on December 31, 2022.
- m. Glenn DePalantino to the Environmental Advisory Council to serve a new 3-year term that will expire on December 31, 2020.
- n. Jean Scherfcunningham to the Environmental Advisory Council to serve a new 3-year term that will expire on December 31, 2020.

**B. Vacancy(ies):**

1. A vacancy remains on the Upper Moreland Historical Commission to fulfill the remainder of Jonathan de Jonge's term that will expire on December 31, 2018.
  2. The Committee approved moving forward a recommendation to the Board of Commissioner's at the February 5, 2018 Regular meeting, the Commissioner appointment of R. Samuel Valenza to serve on the Police Pension Fund to fulfill a remaining 3-year term that will expire on September 5, 2018.
- Commissioner Spearing commented that there are several upcoming vacancies and stated that anyone interested in serving on the committees can email or mail Mr. Dodies.
- Commissioner Lockard thanked all the reappointments for their interest in serving the community.

**VII. Other Items - Nothing to report.**

**VIII. Old Business:**

- A. Local Economic Revitalization Tax Assistance (LERTA) – This item will be continued.

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**IX. New Business:**

A. Act 172 - tax credit on real estate or earned income for active volunteer firefighters and nonprofit emergency medical service members. Mr. Schaible will develop criteria for consideration by the Committee that provides a tax incentive for volunteer fire companies and will also distribute to the Board of Commissioners, the guidelines developed by DVIT (Delaware Valley Insurance Trust).

- Commissioner Spearing asked if the consortium of municipalities must provide approval on the Township's authorization of the tax credit. Mr. Sander, Township Solicitor, stated that of the Township does not need their approval.

X. **Visitor Comments** - Nothing to report.

**XI. Commissioners Comments:**

- Commissioner McFatridge inquired on the status of an extra right-hand turn lane onto Byberry Road at the Davisville Road intersection. Mr. Dodies stated that McMahon & Associates is pursuing a grant application with PennDOT for signals and striping, but the application will not fund land acquisition which is likely needed at this location. Mr. Dodies will invite Joe DeSantis to a future Community Development Committee meeting to explain the configuration of the right-hand turn lane.

XII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:40 p.m.

Respectfully submitted by Kathleen Kristire.