

## **Parks and Recreation Committee Meeting**

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Nicholas O. Scull, Commissioner Kip McFatridge, Commissioner Cheryl Lockard, Patrick T. Stasio, Director of Parks & Recreation Department.

- I. **Call to Order:** Commissioner and Committee Chair Scull called the meeting to order via audio conference call following the conclusion of the Finance & Administrative Committee Meeting.
- II. **Roll Call:** Commissioner and Committee Chair Scull, Commissioners McFatridge and Lockard and Mr. Stasio. Also present: Matthew H. Candland, Township Manager, and Sean Kilkenny, Township Solicitor.
- III. **Presentations/Announcements** - nothing to report.
- III. **Approval of Minutes - February 24, 2020 and May 18, 2020** - The meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports:**
  - A. Parks & Recreation Monthly Report - Mr. Stasio reported the following updates:
    - Parks are open for limited recreation and the dog park; tennis courts and archery are monitored and include signage with guidelines.
    - Programs, trips and activities that have been canceled are being refunded.
    - The community is asked to continue to be patient with summer maintenance at Township parks as staff is limited.
    - Ball fields are only open for same household use and will be adjusted when the green phase is determined.
    - Commissioner Scull commended the maintenance crew for their hard work.
    - Commissioner McFatridge inquired on restrooms and pavilions at Masons Mill Park. Mr. Stasio stated that restrooms are open when staff is available to clean them every two hours. Green phase guidelines on use of pavilions is unclear and calculations are being made to determine the number of people that can use the pavilions. Pavilion reservations will be updated as more information is received from the CDC.
    - Commissioner Scull inquired about Pickle Ball. Mr. Stasio stated that Pickle Ball is permissible for singles play but doubles are not recommended by the CDC. Signage with guidelines are posted at the parks.
  - B. Library Board of Trustees Report - Margie Peters, Director:
    - Preparations are being made to gradually open the Library building to the public.
    - Library staff notify patrons when their requested materials are ready for contact-free pickup.
    - Levers are being installed on restroom doors to identify when they are in use.
    - When the building reopens, it will be closed once an hour for approximately 10 minutes for cleaning.
    - The Summer Reading Program continues online through "Beanstack" and includes goals with prizes for both children and adults. Patrons can borrow E-books, view Story Hours on YouTube, use Job Hound and many other services available through the Library's website.
    - Used books require 72 hours quarantine and donations are not currently being accepted.
    - The Community Room is currently unavailable for meetings due to storage of furniture

and it is not feasible to hold group meetings there that adhere to the CDC guidelines.

- The Library will have limited in-person services available sometime in July.

**V. Old Business:**

**A. Master Trail Plan:**

- The Board of Commissioners has approved the Master Trail Plan but are awaiting approval by Hatboro Borough by June 30, 2020. The Plan will be posted to the Township's website and be provided to Delaware Valley Regional Planning. Thanks was given to the Steering Committee, Gilmore & Associates, Montgomery County and the public for all their input and hard work.

**VI. New Business - Mr. Stasio provided the following updates:**

**A. Friends of Boileau Request for Propane Tank:**

- Two 100-gallon propane inground tanks are needed to heat the house and cost \$3,700.
  - Commissioner McFatridge asked about preference to install the tanks. Captain John Fugelo recommended that the tanks be installed above-ground for easy access of inspection and environmental well-being.
  - Mr. Stasio stated that above-ground tanks are less expensive to install.
- The Committee recommends the Board of Commissioners take action at their July 6, 2020 meeting to approve a waiver of permit to install above-ground propane tanks.

**B. Friends Request to Tarp the Carriage House:**

- Racoons and weather have caused damage and a tarp would cost \$7,000.
  - Commissioner Scull stated that the Friends have contacted a contractor to remove the racoons and are also awaiting results from a grant submission to repair the roof.
  - Commissioners Spearing, McFatridge and Lavalley commented disfavor with a tarp.
- The Committee denied approval to install a tarp and will continue further discussion at a future Committees meeting on alternative solutions to repair the roof.

**VII. Other Items:**

**A. Summer Camp Preview:**

- The supervised playground program will be a 4-week program, July 20-August 14, 2020, 9 a.m. to 3 p.m., and anticipate approximately 150-200 registrations.

**VIII. Visitor Comments:**

- Frank and Kathleen Carver, residents of 3045 Davisville Road, inquired on approval of the Master Trail Plan without a Parks and Recreation Committee Meeting review, recommendation and visitor comments. Mr. and Mrs. Carver had submitted comments and wanted to review the draft. Mr. Stasio stated that the approved plan will be posted to the Township website when Hatboro Borough provides their approval. All comments were reviewed by the Commissioners, Steering Committee, and hired consultants; a public discussion was held at the June 8, 2020 Regular Meeting.

**IX. Commissioner Comments:**

- Commissioner Whiting inquired about free and reduced lunch for day campers. Mr. Stasio replied that free breakfast and lunch will be provided to the summer day camp program.

**X. Adjournment:** There being no further business for this Committee, the meeting was adjourned at 8:15 p.m.

Respectfully submitted by Kathleen Kristire.